Come Together

1ST CORINTHIANS

STUDENT HANDBOOK

2020-2021

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MESSAGE FROM THE PRESIDENT

Welcome to life at SAGU!

Over the next few years, we are excited to see God's plan for your life unfold as you step into your purpose and calling. You will forge new relationships, gain valuable life experiences, and spend precious moments in the presence of God. Your years as a student will pass faster than you realize. Before you know it, you will hear your name called as you walk across the stage to receive your diploma while our community cheers you on!

We believe that your experience at SAGU is reflective of your commitment. So, we encourage you to make the most of this time. You will be surrounded by faculty and staff personally invested in you and your future and you will have so many opportunities to seek the Lord and his guidance for your life. Let your heart and mind be stretched. Press in to all that the Lord has for you.

Soon, you will join countless alumni around the globe who are doing uncommon things. I look forward to seeing what impact you will make on your generation.

MISSION STATEMENT

Southwestern Assemblies of God University exists to equip students spiritually, academically, professionally, and cross-culturally for their God-given careers and callings.

INDEX

MESSAGE FROM PRESIDENT BRIDGES....3
- Mission Statement....3
- Campus Map....7

Personnel....8
- Student Leaders and Dorm Pastors....10
- Who to see at SAGU....12

Mission....13
- Vision....13
- Core Values....13
- Faith....13
- History....14
- Traditions....15

SPIRITUAL LIFE....16
- Personal Life Philosophy....17
- Chapel....17
- Devotions....19
- Church Attendance....19
- Student Ministries....20

ACADEMICS....21
- Class Schedule....22
- Class Attendance....23
- Classroom/Course Discipline....24
- Academic Probation/Suspension....24
- Students Rights to Education Records....24
- Summary of the Intellectual Property Rights Policy....26

CAMPUS SERVICES....27
- Financial Aid....28
- Student Billing....29
- Dining Services....29
- Career Development....30
- Computer Networking Services....30
- Copy/Printing Services....31
- Counseling Center....32
- Health Services....32
- SAGU Bookstore....33
- Mail Services....34
- Garrison Wellness Center....34
- Nelson Memorial Library....34
- Safety/Security....35
- Title IX....38
- Student and Employee Drug Policy and Statement....43
- Alcohol and Drug Testing Policy....44
- Campus Safety Record....45

COMMUNITY LIFE....46
- Diversity of Backgrounds and Discipleship....47
- Covenant of Faith and Continued Enrollment....47
- Restorative Accountability Practices....47
- Biblical and Community Polices....47
  - Biblical Values....47
  - Community Values....48
- Biblical and Community Life Procedures....49
  - Responding to Official Notice....49
  - Restorative Accountability Procedures....49

Transcript Notation....50
Educational Programming....50
Warnings/Directed Conversations....50
Phronesis....50
Reflective Assignments....50
Restorative Conversations....50
Spiritual Direction/Mentoring....50
Counseling....50
Drug/Alcohol Education....51
Accountability Structures....51
Housing Review....51
Loss of Privilege....51
Community Service....51
Fines/Restitution....51
Drug Screening/Testing....51
Disciplinary Probation....51
Campusing....51
Withdrawal....52
Disciplinary Suspension....52
Expulsion....52
Student Conduct Committee Procedures....52
Student Complaints....53
Descriptions of Biblical Values....54
Public Behavior for Relationships....54
Private Behavior for Relationships....54
Sexual Identity/Transgenderism....54
Sexual Behaviors....54
Dating Relationships....55
Engagement and Marriage....55
Divorced Students....55
Communication....55
Social Networking....55
Entertainment and Media....55
Violation of Civil and Criminal Law....56
Pregnancy....56
Abortion....56
Alcohol, Attending Bars/Clubs, Use of Nicotine....56
Drug and Alcohol Testing....56
Gambling....57
Descriptions of Community Values....57
Appearance Polices....57
Chapel/Travel Ministry Attire....58
Community Attire....58
Athletic Attire....59
Special Occasions....59
Private Time....59
Summary of Appearance Policies....59
Housing and On-Campus Policies....59
Residence Halls....59
Room Reservation....59
Room Usage....59
Room Furniture....60
Room/School Property....60
Room Cleanliness....60
Campus Days....60

Loss of Personal Property....61
Residence Hall Lobby....61
Room Changes....61
Curfew....61
Grace Minutes....61
Late Permission, Working Students....62
Overnight Visit/Weekend Off-Campus....62
Single Student Visits in Residence of Opposite Sex....62
Students in Room of a Member of the Opposite Sex....62
Room Guests....62
Quiet Hours....63
Prohibited Items....63
Firearms/Fireworks Prohibited....63
Secure Doors, Windows, Alarms, Thermostats, and Electrical Panels....63
Telephone Use....63
Laundry....63
Dancing....63
Searches....63
Dorm Meetings....64
Illnesses....64
Checking out of the Residence Halls....64
Summer Storage and Abandoned Possessions....64
Summer Housing....64
Off-Campus Housing....64
STUDENT ORGANIZATIONS & GROUPS....65
Organizations and Groups....66
Residential Life....66
Intramural Athletics....66
Varsity Athletics....66
Student Congress Organizations....66
Policies Governing Student Organizations....68
Establishing New Organizations....68
Membership Rules....68
Southwestern Missions Association....68
Music Groups....69
Honor Societies....70
LIONS GUIDE....71
Phone Lists....72
Southwestern Missions Association (SMA)....73
Phipps Career Center....74
Student Counseling Services....74
Registrar's Office....75
Student Congress....75
Financial Aid Office....76
Business and Finance Offices....76

CAMPUS MAP

1 Bridges Hall
Counseling Services

2 Teeter Hall
Residential Life

3 Garrison Wellness Center
Indoor Track / Pool / Athletic Courts

4 Sheaffer Center
Admissions / Athletics / Auditorium
Cafeteria
College of Bible & Church Ministries
Southwestern Missions Association
Gymnasium / Jeter Prayer Center
Missions Department / Mundt Room
Presidents Dining Room / Visitors Center

5 Regents Apartments

6 Physical Plant

7 Kendrick Hall

8 Guynes Hall

9 Security & Information Center
Lost and Found

10 Savell Hall

11 Claxton Athletic Center

12 Barnes Student Center
Career Development / Lions Den / Mail Center
Student Congress / Student Development

13 Foster Center
Teacher Education Department

14 Davis Building
Academic Services / Business Services
Financial Aid / Human Resources
Information Technology / Learning Center
Media Services / Registrar / Student Billing
Copy Center / Adjunct Office Suite
Institutional Effectiveness

15 Hagee Communication Center
Black Box Theatre
College of Music & Communication Arts
Einstein Bros® Bagels / Performance Hall

16 Farmer Administration Building
Academics / Accounting / Advancement
College of Business and Education
Marketing & PR / McCafferty Hall / President

17 Harrison School of Graduate Studies

18 Nelson Memorial Library
Computer Labs

19 Collins Hall

20 Sycamore Place
AG Credit Union // Distance Education
SAGU Store

PERSONNEL*

Executive Officers	Position	Location
Dr. Kermit Bridges	President	Administration Bldg.
Dr. Paul Brooks	VP for Academics	Administration Bldg.
	VP for Enrollment & Retention	Sheaffer Center
Rick Bowles	VP for University Advancement	Administration Bldg.
Dr. Kim James	VP for Institutional Effectiveness	Davis Bldg.
	Dean, College of Music and Communication Arts.	HCC
Terry Phipps	VP for Student Development	Barnes Student Center
Dr. Fred Gore	VP for Business & Finance	Administration Bldg.

Deans	Position
Dr. Michael Clarenseau	Dean, College of Bible and Church Ministries
Joseph Hartman	Dean, School of Distance Education and Extenstion Sites
Donny Lutrick	Dean, Academic Services
Lance Meche	Dean of Students
Dr. Dennis Robinson	Dean, School of Graduate Studies
Dr. Sue Taylor	Dean, College of Business and Education

Management Staff	Position
Cynthia Bell	Director, On-campus Admissions
Rob Blakney	Assistant Dean, Harrison School of Graduate Studies
John Cookman	Director, Media Services
Ron Crane	Director, Campus Safety & Security
Stuart Dunn	Athletic Trainer
Jeff Francis	Senior Director, Financial Aid
Nelson de Freitas	Director, Missions
Tony Garza	Director, Alumni
Dr. Jesse Godding	Director, Athletics
Alicia Hamilton	Director, Accounting
Kelli Hill	Director, Garrison Wellness Center
Radonna Holmes	Director, Library Services
Meredith Jones	Director, Chapel Worship
	Director, Learning Centers
Peggy Jones	Director, Student Success
Candace Lutrick	Director, Student Billing
Joshua Martin	Assistant Dean, Admissions
Julie McElhany	Director, Faculty Development and Support
	Director, University Marketing
Dr. Robert Mapes	Director, Student Counseling
Shelly McMullin	Director, Institutional Research
Heather Orrill	Director, Student Support
Jarrod Pace	Director, Online Admissions
Kirk Paschall	Senior Director, IT
Josiah Pitterson	Director, Learning Management Systems
Trenton Polk	Director, Distance Education Operations
Dr. Jerry Roberts	Director, Institutional Assessment
Ruth Roberts	Director, Human Resources
Beverly Robinson	Director, Career Development
Ryan Smith	Head Football Coach
Steven Watson	Head Women's Softball Coach

Mark Walker	Director, Campus Software
Janice Whitaker	Director, Educator Certification
Katie White	Director, Business Services

Faculty	**Department**
Dr. Amy Alexander	English
Dr. Danny Alexander	Communication Arts
Dr. William Armistead	Behavioral Science/Community Services
Sandra Barberis	Social Work
Dr. Joshua Bilbrey	Math
Dr. Chere Blair	English
Dr. Teresa Blakney	Bible/Theology
Melody Block	Business
Dr. Tyrone Block	Chair, Music
Ronnie Blount	English
Dr. Calvin Carmen	Graduate Studies -Behavioral Science/Community Services
Matthew Cornacchione	Business
Dr. Darren Daugherty	Practical Ministries
Delton Deal	General Studies
Randall Duncan	Behavioral Science
Dr. Terance Espinoza	Bible/Theology
Elizabeth Gates	Business
Dr. Amy George	English
Calvin George	Communication Arts
Dr. Marvin Gilbert	Graduate Studies - D.Min.
Matthew Goode	Communication Arts
Dr. Clancy Hayes	Chair, Practical Theology
Dr. Elmer Humphrey	Education
Dr. Nolan Jones	Behavioral Science/Community Services
Dr. Dan Langston	Practical Theology
John Lapusan	Math
Dr. Amanda Lee Hing	Music
Diane Lewis	Chair, English
Dr. Jeff Magruder	Bible/Theology
Dr. Paula Manley	Education
Dr. Gary McElhany	History
Dr. LaShera McElhany	Education
Dr. D'Juana Montgomery	English
Hank Moore	General Studies
David Onyon	History
Dr. Adonna Otwell	Chair, General Studies
Dr. Garland Owensby	Practical Ministries
Rob Price	Communication Arts
Dr. Peter Reynolds	Bible/Theology
Dr. Bruce Rosdahl	Chair, Bible/Theology
Dr. John Savell	Behavioral Science/Community Services
Dr. Kristina Slate	Education
Bruce Stayments	Criminal Justice
James Stewart	Communication Arts
Dr. Khristy Strange	Chair, Education
Lacey Todd	General Studies
Dr. Loyd Uglow	Chair, History

Dr. Hyojin Woo	Music
Dr. Shelly Zaldivar	Chair, Business

Contractors	**Position**
Gary Wilkerson	Director, Aramark Food Services
Jessica Bright	SAGU Christian Bookstore, Regional Manager
Seth Ayres	AG Credit Union
Neil Scarbrough	Aramark Facilities Services

** As of July 1, 2020*

STUDENT LEADERS 2020-2021

Student Congress:

President	Jerica Bell
Vice President	Bethant Weldon
Exec. Director of Student Org.	Chloe Millen
Exec. Secretary	Morgan Loosier
Exec. Treasurer	Mackenzie Mason
Sponsor	Dr. Paula Manley

Student Missions Association (SMA):

President	Austin Ola
VP of World Outreach	Andrew Sellers
VP of Community Outreach	Denziel Ortiz
VP of Prayer and Advocacy	Dinga Ochinka
Exec. Secretary	Jenna Pupp
Exec. Treasurer	Rebecca Fuentes
Sponsor	Nelson & Rennae de Freitas

RESIDENCE HALLS

Bridges Hall

Men:

1st Floor	(HRA) Issac Martinez
2nd Floor	Nicolas Hidalgo
3rd Floor	Ezra De La Garza
4th Floor	Christian Estrada

Women:

1st Floor	(HRA) Ashely Fernandez
2nd Floor	Kara Dow
3rd Floor	Natalie Huffman
4th Floor	Samantha De Jesus

Savell Hall

2nd East	**Rachel Franks**
3rd East	**Axa Ruiz**
2nd West	**Dalen McDonald**
3rd West	**Lex Aguirre**

Guynes Hall

Men:

1st Floor	Ethan McShane
2nd Floor	Hunter Holmes
3rd Floor	(HRA) Alexander Hall

Women:

1st Floor	Abigail Escamilla
2nd Floor	Elizabeth Mills
3rd Floor	Elizabeth Henderson

Kendrick/Off Campus

Off Campus RA	Sarah Nixon
Off Campus RA	Michael Flores

Teeter Hall

Men:

1st Floor	(HRA) Michael Southerland
2nd Floor	Timothy Luna
3rd Floor	Josiah Martinez
4th Floor	Edward Perkins

Women:

1st Floor	(HRA) Sallie (Kadi) Maxwell
2nd Floor	Valareese Cecil
3rd Floor	Elizabeth Click
4th Floor	Jillian Morgan Brothers

Collins Hall

Men:

Basement	Josiah Caban
1st Floor	Winston Griffith
2nd Floor	Jordan Rose

Women:

2nd North	(HRA) Kylee Snow
2nd Annex	Jordan Rose
1st Floor	Lauren Gebhardt

DORM PASTORS

Bridges Hall	Abi Nixon	Ext. 6100
Guynes Hall	Courtney & Grant Miller	Ext. 7902
Kendrick/Off Campus	Emily Hudspeth	Ext. 6151
Teeter Hall	Randy & Sarah Jordan	Ext. 7800
Collins Hall	Caleb & Tiphannee Essick	Ext. 6119
Savell Hall	Kahla Jackson	Ext. 7600

WHO TO SEE AT SAGU

Absences, Classes	Professor
Academic Mentoring	Learning Centers
Academic Reports	Registrar's Office
Accidents	Dorm Pastor, Dean of Students
Admissions Requirements	Admissions Office
Auto Registration	Safety & Security Department
Caf	Business Services
Campus Clubs/Organizations	Student Congress Office
Career Opportunities	Career Development
Change of Class Schedule	Registrar's Office
Chapel Attendance	Student Development Office or Dorm Pastor
Check Cashing Service	Student Billing in Davis Building
Counseling:	University Counselors, Dean of Students, Dorm Pastors, Resident Assistants
Academic	Instructors, Advisors, Registrar's Office
Financial	Financial Aid office
Personal	University Counselors, Instructors, Administrators
Spiritual	University Counselors, Instructors, Administrators
Career	Career Development, University Counselors
Credit by Examination	Registrar's Office
Degree Requirements	Registrar's Office
Dropped from Class	Instructor, Registrar's Office
Emergencies	Safety & Security Department
Employment	Career Development
Examinations	Instructors
Facilities Use	Event Services
Fees	Student Billing Office
Financial Aid	Financial Aid Office
Fundraising Permit Application	Student Development Office
Grades	Registrar's Office
Graduation	Registrar's Office
Health Services	Dorm Pastor
Housing Concerns	Residential Life Office
Loans	Financial Aid Office
Lost and Found	Safety & Security Department
Maintenance Concerns	Business Office
Marriage	Student Development Office
Publications:	
SAGU Today	University Marketing
Reporting Crimes	Safety & Security Department
Regents Apartments	Business Services
Scholarships	Financial Aid Office
Signs and Posters	Student Development Office
Singing Groups	Music Faculty
Student Congress	Student Congress Office
Student Accident Insurance	Business Services
Southwestern Missions Association	Missions Department
Student Ministries Report	Residential Life Office
Traffic and Parking	Safety & Security Department
Transcripts	Registrar's Office
Withdrawal from Class	Instructor, Registrar's Office
Withdrawal from School	Registrar's Office

Mission:
Southwestern Assemblies of God University exists to equip students spiritually, academically, professionally, and cross-culturally for their God-given careers and callings.

Vision:
SAGU will be a distinguished, Christian university that equips Spirit-empowered leaders with career and ministry skills by providing affordable education, hands-on training opportunities, and innovative academic programs.

Core Values:
Bible-based Education
God is the ultimate source of all knowledge and truth and has revealed Himself in Scripture; therefore, SAGU is committed to the authority of the Bible and the integration of biblical values in all academic disciplines. The pursuit of truth and its application in every area of life comes through understanding the Word of God and knowing Christ. The University intends that students will deepen their undestanding of Scripture and develop well-founded theological convictions for a life of Christian service through a carefully selected core of Bible and theology curriculum.

Academic Excellence
SAGU is a unversity devoted, under God, to the pursuit of truth through the use of the mind. Students, therefore, are encouraged to bring their minds in submission to Christ and fulfill their responsibilities as stewards, and work for the integration of thinking and learning in the framework of a Christian worldview. Students are encouraged to develop their minds and intellects in the pursuit of knowing Christ and His creation, and seeking God's direction as they choose a vocation or career path.

Spiritual Formation
SAGU is committed to fostering spiritual formation among students that produces life-long spiritual growth and character development. Students are encouraged to develop their understanding of biblical faith, increase their desire to know and serve God, and develop personal integrity and character by applying biblical values to their lives. Chapel and local church participation is emphasized because worship is an important element in the University's strategy for spiritual formation.

Missions-Mindedness
SAGU is founded on the belief that every believer has a personal responsibility for the Great Commission. SAGU intendszthat students will embrace missions-mindedness as evidenced by life-long personal involvement in world evangelism, a life of intercessory prayer for the lost, personal witness, contributing resources to world evangelism, and a willingness to go into full-time missionary work (if called by God) or, at a minimum, participate in a short-term mission trip.

Pentecostal Distinction
SAGU is committed to an environment that encourages students to experience Spirit baptism according to Pentecostal theology to obtain additional power for witness, personal edification through speaking in tongues in private prayer, and additional enablement through spiritual gifts, while continually pursuing spiritual formation and a Spirit-formed character. The Unversity also encourages the operation of the gifts of the Spirit in worship services according to the scriptural directive.

Servant Leadership and Ministry
SAGU's mission is founded on the belief that God intends every believer be actively involved in ministry that reflects service and servanthood. Fulfilling the mission of the church requires all believers, no matter their chosen career and calling, to work in team-like fashion using their unique gifts and talents in churches and ministries around the world as pastors, board members, elders, deacons, and heads of creative ministries in the pattern of the servant ministry of Jesus Christ.

Community and Personal Wellness
SAGU is committed to the understanding that discipleship occurs in community and in relationship; therefore, students are encouraged to develop the social and relational skills needed to contribute to an affirming, loving, and giving community of believers. Additionally, students are encouraged toward emotional and physical health for the purpose of enabling long, faithful service unto God. Eating properly, sleeping adequately, exercising regularly, and sufficient rest properly honors God through the body.

Faith:
SAGU embraces and supports the doctrinal teaching of the General Council of the Assemblies of God as set forth in Article V, Statement of Fundemental Truths of its Constitution.

The following statements summarize these doctrines:

We Believe

...the Bible is the inspired and only infallible and authoritative written Word of God (2 Timothy 3:16).

...there is one God, eternally existent in three persons: God the Father, God the Son, and God the Holy Spirit (Deuteronomy 6:4; Matthew 28:19).

...in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death, in His bodily resurrection, in His ascension to the right hand of the Father, in His personal future return to this earth in power and glory to rule a thousand years (John 1:1).

...in the blessed hope - the rapture of the Church at Christ's coming (Titus 2:13).

...the only means of being cleansed from sin is through repentance and faith in the precious blood of Christ (John 14:6).

...regeneration by the Holy Spirit is absolutely essential for personal salvation (Titus 3:5).

...in water baptism by immersion (Matthew 28:19).

...the redemptive work of Christ on the cross provides healing of the human body in answer to believing prayer (1 Peter 2:24).

...the baptism in the Holy Spirit, according to Acts 2:4, is given to believers who ask for it.

...in the sanctifying power of the Holy Spirit by whose indwelling the Christian is enabled to live a holy life (Galatians 5:16-25).

...in the resurrection of both the saved and the lost, the one to everlasting life and the other to everlasting damnation (Revelation 20:11-15).

History

SAGU has occupied its lovely 70-acre campus since 1943. Three Bible schools merged to form Southwestern Bible Institute. The first (Southwestern Bible School) was established at Enid, Oklahoma in 1927 under the leadership of the Reverend P. C. Nelson. The second (Shield of Faith Bible School – containing a Bible school, a grade school and a high school) began at Amarillo, Texas in 1931 under the direction of the Reverend Guy Shields. The third (Southern Bible Institute operating in conjunction with the Richey Evangelistic Temple) began at Goose Creek, Texas in 1931. It was started by Reverend J. T. Little in Trinity Tabernacle and later moved to Houston in 1933. Shield of Faith moved to Fort Worth in 1935 and the high school in 1936.

In 1940, a merger brought Southern Bible Institute to Fort Worth. The Texas District Council of the Assemblies of God took ownership and direction of the newly formed South Central Bible Institute. The school in Enid then merged with South Central in 1941, at which time the name was changed to Southwestern Bible Institute. In 1943, the Institute moved to its present facilities in Waxahachie, Texas. Then in 1944 year a junior college curriculum was added to the school's program and soon accounted for about half of its enrollment. By 1948 Southwestern received accreditation with the American Association of Bible Colleges as a charter member.

Several districts of the Assemblies of God joined together in ownership of the school in 1954: Arkansas, Louisiana, New Mexico, North Texas, Oklahoma, South Texas and West Texas. In 1963 these districts authorized a change in name to Southwestern Assemblies of God College. From 1968 to 1987 the school also identified part of its curriculum as Southwestern Junior College of the Assemblies of God. During this period of time the Rocky Mountain District joined (1969) the owning districts and later withdrew (1980). The Mississippi District joined the owners in 1979. Also, during this period Southwestern achieved its regional accreditation in respect to the Junior College curriculum. In 1984 the School of Distance Education was established providing new educational opportunities for remote learning. In 1988 the College and the Junior College were united as Southwestern Assemblies of God College and by 1989 the entire college was regionally accredited.

In the early nineties, Southwestern experienced phenomenal enrollment increases. From 596 students in the fall of 1991, the enrollment had grown to 1,492 students in 1997. Along with the enrollment increase, opportunities to expand the curriculum and programs developed. In December 1994, the Board of Regents unanimously approved the name change to Southwestern Assemblies of God University and authorized the institution to develop graduate programs. The graduate school went operational in 1996 and with this change, Southwestern more accurately reflected its purpose and mission as a university of theological and professional studies, anchored to Holy Scripture. The University accepted the challenges that come with the twenty-first century.

During the first fifteen years of the 21st century, SAGU's rate of facility growth to service its student population took on amazing proportions. In 2004, the University restructured its academic organization to recognize two colleges under the University umbrella: the College of Bible and Church Ministries, and the College of Arts and Professions. In 2013 the University adjusted its college identities again, dividing into the College of Bible and Church Ministries, the College of Business and Education, and the College of Music and Communication Arts. In 2015, SAGU was approved by regional accreditation as a Level V institution with authorization to offer doctoral programs. The first earned doctorate was awarded in 2019.

Traditions:

All School Fellowship - Battle of the Dorms
Student Congress sponsors many student events on campus, and this is one of the fun events at the beginning of each semester for the students, faculty and staff to meet each other. Included in this event is the Battle of the Dorms, where Dorms face off for bragging rights in team competition to determine which dorm will win the coveted Battle Vac trophy.

Collinstock
Music, plus comedy, plus couches on the lawn equals laid-back entertainment as students share their talents and cheer for their favorite acts.

Homecoming
Homecoming, an annual event in the fall semester, is coordinated to welcome alumni back to our campus. A King and Queen are chosen from the student body, and Student Congress sponsors a Tailgate Party.

Midnight Madness
Students tip-off basketball season with after-hour games and celebration.

Christmas at SAGU
This event, sponsored by Alumni Relations, Admissions and Student Congress, is to celebrate the Christmas season with the entire student body, faculty, staff and community.

All School Valentine's Banquet
This event, sponsored by Student Congress, is to celebrate Valentine's Day with the entire student body, faculty and staff.

Class Night
This event, sponsored by Student Congress, is to celebrate the end of the academic school year, and to recognize outstanding seniors as Mr. and Ms. Southwestern for the school year. Chosen by their peers, Mr. and Ms. Southwestern embody the ideals of SAGU.

Friendship Chapel
This special chapel, sponsored by Student Congress, is to honor students and their friendships.

Mascot and School Colors
The University mascot is the Lion (Judah), and the school colors are purple and gold.

Special Spiritual Services
The President's office provides many special spiritual services each semester, such as Spiritual Saturation Week and Missions Convention.

TWIRP Week
This event, sponsored by Student Congress, is one of the fun events where the young women ask the young men for dates. (TWIRP = The Woman is Required to Pay)

Alma Mater

Dear Ol' Southwestern,
I'll remember you.
I'll always cherish those days
I spent with you.
God's presence there did I behold,
and gave my life anew
In service, 'til He calls us home
To stand united 'round the Throne.

Author: E. Leslie Stubbs

SPIRITUAL LIFE

PERSONAL LIFE PHILOSOPHY

SAGU is always concerned about the personal life of its students. All students (married or single, off-campus or on-campus, undergraduate or graduate) are expected to conduct themselves at all times in accordance with the teachings of the Word of God, the accepted standards of the Assemblies of God, and the standards of conduct held by SAGU. SAGU Lions must realize the importance of being examples of Christian living both on and off campus.

With those from various and differing backgrounds, it is necessary that each student become acquainted with SAGU's standard of conduct and dress. The University states its intention of making biblical principles its primary basis for conduct as referred to in the Assemblies of God Bylaws, Article IX, Section 6, as follows:

In view of the alarming erosion of national moral standards, we reaffirm our intention of holding up Biblical standards against all forms of worldliness. We urge all believers; "Do not love the world or anything in the world...For anything in the world—the cravings of sinful man, the lust of the eyes and the boasting of what he has and does—comes not from the Father but from the world" 1 John 2:15,16 NIV.

In its teaching regarding worldliness, the Scripture warns against participation in activity that defiles the body, or corrupts the mind and spirit; the inordinate love of, or preoccupation with, pleasures, position, or possessions, which lead to their misuse; manifestation of extreme behavior, unbecoming speech, or inappropriate appearance; any fascination or association which lessens one's affection for spiritual things (Luke 21:34,35; Romans 8:5-8, 12:1,2; 2 Corinthians 6:14-18; Ephesians 5:11; 1 Timothy 2:8-10; 4:12; James 4:4; 1 John 2:15-17, and Titus 2:12).

CHAPEL

Chapel worship services are a vital part of SAGU. The Holy Spirit moves powerfully through the anointed Word and worship to impact students. In Chapel, students get a break to tune into God's heart and purpose, touch the Spirit's pulse on our campus and access current campus life information. It is time well spent in the presence of God and fellow believers for a life-changing experience.

Chapel Attendance

1. Regular Chapel attendance will be required of all undergraduate students taking courses on campus.

   Chapel is weekday as follows:

Day of the Week	Chapel Hour
Wednesday/Friday	10:15 am to 11:15 am
Thursday	9:30 am to 10:30 am

   - Full-time students (enrolled 12 or more hours) attend chapel four days per week (three chapel services and one Devo).
   - Part-time students (enrolled less than 12 hours) attend chapel four days per week but have the option to apply for chapel release if their classes begin after noon.
   - Distance Education students living on-campus will follow full-time guidelines above.
   - Students working through Federal or State College Work Study or as a SAGU Student Worker are only allowed to work hours that do not conflict with chapel.
   - Graduate students are encouraged, but not required to attend chapel.
   - ID Scanners located at the exits of the Sheaffer Center auditorium record chapel attendance. *Students must scan in at the beginning of chapel and out at the end of chapel to be counted present.* Students are responsible to verify that their ID has their correct student information and is scanning properly.

2. **A student is considered absent 10 minutes after chapel begins and/or when the chapel doors are closed.**

3. **Scanning and leaving before the end of chapel** results in an absence and disciplinary action. The first occurrence will result in a double absence. The second occurrence results in chapel probation for the rest of the semester. Additional occurrences could result in the student appearing before the Student Conduct Committee. Students should remain until chapel is concluded. Students needing to leave chapel early should immediately notify the Dorm Pastor/Resident Assistant on chapel duty to be excused. Students must scan in and out of chapel with their own student ID to be counted as present. Students may only sign-in during the first week of the semester.

4. **Chapel attendance is recorded** by the Student Development office. Students' chapel attendance can be found in their Student Portal. It is recommended that students check their absences regularly. Excessive absences will result in penalty and loss of privileges for the student. The following scale will be used to determine acceptable chapel attendance each semester:

16 Absences*	**Acceptable**
over 16 Absences*	**Unacceptable** – Student will be placed on Chapel Probation for the next semester – See #8 below
21 or greater Absences*	**Failure** – Student will be placed on immediate Chapel Probation for remainder of semester and will be on Chapel Probation for the next full semester – See #8 below

This scale applies to students required to attend chapel every day. Students with work release will have a reduced number of chapel absences allowed.

5. **Chapel Excuses.** The chapel attendance policy takes into account possibilities of absence due to: (1) serious illness, (2) death in the immediate family, or (3) unavoidable circumstances. In these situations, the student should obtain a Chapel Excuse Application from their Dorm Pastor. Students have ONE (1) WEEK upon returning to chapel to present the completed application and supporting documents to their Dorm Pastor. Submitting this form does not automatically grant an excused absence. After the application review, notice of the decision will be sent to your lionmail account.

6. **Chapel Work Releases.** Students should make every effort to avoid work conflicts with the chapel hour. However, the chapel attendance policy takes into account absences due to unavoidable work conflicts. New and Continuing Students should obtain the Chapel Work Release Application during registration week from the Student Development office. **All release forms and supporting documents must be turned in ONE (1) WEEK following registration or employment time.** Any change in work hours/status must be reported to your Dorm Pastor or the Student Development Office. Submitting this form does not automatically grant an excused absence. After the application review, notice of the decision will be sent to your lionmail account. Students with work release will have a reduced number of chapel absences allowed. Additionally, if you change jobs during the semester, please contact the Student Development office to give your new employment information.

1 day release = 12 allowed absences
2 day release = 8 allowed absences

7. **Chapel Absenteeism.** Absenteeism will be treated with immediate and utmost concern. The Student Development office will keep accurate records of chapel attendance and report individual chapel ratings to the Dean of Student's office for inclusion on your Ministry Transcript.

8. **Chapel Probation.** At the end of a semester, a student who has missed between 17-20 chapels will be placed on chapel probation for the following semester. At any time of a semester, any student's attendance that falls to a failing level will be placed on Chapel Probation for the remainder of the current semester as well as the following semester. Two (2) full, consecutive semesters of failing chapel attendance will place a student on suspension for the following semester.

   A student's chapel rating should be regarded seriously. Any unacceptable or failing rating negatively affects opportunities for ministry, as well as scholarships and awards. Students under "chapel probation" are not permitted to participate in any extracurricular activities, such as traveling groups, varsity sports, chapel leadership/music, school musicals/programs, summer/holiday tours, hold an office in campus organization, classes or student congress, student missions association (SMA) mission trips or engage in a school activity which puts them in a visible, public role during the time the probation is in effect.

9. **Chapel Suspension.** Any student who fails to attend chapel at least 25% of any given semester will be suspended from the University for the next regular semester. Additionally, students earning a failure chapel rating two consecutive semesters will be suspended from the University for the next regular semester.

Chapel Code of Conduct

Daily chapel services are an essential part of campus life at SAGU. The possibilities are unlimited when students gather

together with one heart to hear the message of God's Word, worship the living God in Spirit and truth, and respond to His will for their lives. Testimonies abound of the mighty things God has done in students' lives during chapel services at SAGU. That legacy continues!

An important part of preparation for ministry is the development of attitudes, practices, and behaviors appropriate for corporate worship with other Christians. Scripture emphasizes the importance of this with the exhortation, "Therefore, my brothers, be eager to prophesy, and do not forbid speaking in tongues. But everything should be done in a fitting and orderly way" 1 Corinthians 14:39-40 NIV. To ensure a reverent atmosphere in which God can do what He desires through the power of the Holy Spirit, the following code of conduct for chapel at SAGU will be enforced.

As you attend chapel, we urge you to come with an open mind and heart, expecting to be spiritually nurtured and challenged; engaging fully in worship and the preaching of God's word. We also encourage you to bring your Bible and take notes to help retain God's word for that moment.

Please avoid unproductive, disrespectful behaviors, such as: sleeping/slouching in chapel, studying or reading material unrelated to the service, distracting others during a service by talking, laughing or any other disruptive behavior, bringing food into the chapel, leaving prior to dismissal, not standing when asked, or wearing head-coverings of any sort (including ball caps, hoodies, ear buds, headphones, etc.).

Students are to uphold spiritual integrity, so for that reason scanning and leaving chapel is not permitted. Students are also not permitted to sit in the chapel lobby during the chapel hour, regardless of whether they are attending or not, including worship through dismissal.

All students are subject to this code. When it is violated, the following steps will be taken:

1. **A verbal warning may be given** by any Resident Assistant, Dorm Pastor, Dean of Students, Staff, Faculty or Administrator. The warning may be formalized in writing and notification of the warning given to the Dean of Students.
2. **Warnings will not be given after the first two weeks of classes.** Excessive unproductive and disrespectful behaviors (as stated above) could result in an absence from chapel for that day and/or a conference with the Dean of Students.
3. **If the behavior continues,** the student could be placed on disciplinary probation or will be asked to appear before the Student Conduct Committee for further action.

Special Evening Services

The University plans and conducts special evening services each semester. These special services are held each semester to heighten the spiritual life on the campus. Attendance by ALL students (ON-CAMPUS AND OFF-CAMPUS) at these special services is required.

Student Devotions

Students who take on-campus classes are to attend devotions on Tuesday nights at 9 pm with their dorm under the direction of the Dorm Pastor and Resident Assistants. Off-campus students and Married Students hold their devotions on Tuesday mornings at 9:30 am currently in McCafferty Hall. Students are always encouraged to maintain personal devotions. Devotions exist to promote the University's core value of spiritual formation, and community and personal wellness on the campus of SAGU by building community through fellowship, peer accountability, discipleship and prayer. These weekly meeting times are strategically led by our Dean, Dorm Pastors and/or Resident Assistants who endeavor to create a unique experience where every resident is challenged and skilled to mature in the growth process. Student Devotions attendance is a part of Chapel attendance.

Church Attendance and Student Ministry Involvement

The administration, faculty and staff endeavor to maintain a vibrant Christian atmosphere at SAGU. Our Pentecostal heritage is perpetuated by our spiritual life program. All students are required to follow the New Testament teaching of "not forsaking the assembling of ourselves together" Hebrews 10:23-25, by attending Sunday school, Sunday morning and evening services at an Assemblies of God church (if a different church is needful, contact the Residential Life office). Students are encouraged to pray for and participate in these services. Students are also expected to engage in practical Christian ministry while attending classes at SAGU.

EACH STUDENT IS REQUIRED TO REPORT HIS/HER CHURCH ATTENDANCE AND MINISTRY INVOLVEMENT. These reports will be utilized in a CHRISTIAN SERVICE TRANSCRIPT that recognizes the value of a student's total service involvement as part of the SAGU experience (See Guideline #5 for explanation).

Guidelines

1. **Students are given until Fall Break/Spring Break** to decide where they wish to attend church for the semester. This is called a "Church Assignment" and should be recorded on the first church attendance report(s).
2. **Students are expected to attend services** at their chosen church assignment for the duration of the semester. One hour of ministry involvement per week is required.
3. **Students report their church attendance** and ministry involvement on forms made available and collected during devotion time. Students who miss devo that day for any reason must file their "Church Attendance and Ministry Involvement Report" at the earliest possible time with the Residential Life office. Students who have accumulated excessive absences and/or failed to report will conference with the Dean of Students.
4. **Students will be given an opportunity** to record their extracurricular service involvements in the church, campus, or community.
5. **A record of student involvement** in Christian Service will be placed on a Christian Service Transcript. It would be separate from one's academic transcript but would reflect significant experience to a future church or employer. The Christian Service Transcript is a tangible reminder of the value that Christian Service involvement coupled with academic training provides to the enrichment of life.

Student Ministries

SAGU's primary objective is the training of individuals to enter worldwide Christian service. Supervised training is given to students in conjunction with their field of study. Therefore, Student Ministries complement academic study with essential practical training opportunities in Christian service.

All students are required to be faithful in chapel and church attendance. In addition, they are strongly encouraged to participate in local church ministries. Students are expected to be responsible and faithful to the pastor and the church in which they serve. All students are required to serve one hour of practical ministry service per week.

Ministry means service. That's why Student Ministries holds up Jesus' life of servanthood as the authentic model for Christians to follow. Jesus stated: "Whoever wants to become great among you must be your servant, and whoever wants to be first must be the slave of all. For even the Son of Man did not come to be served, but to serve..." He also affirmed, "A student is not above his teacher [Jesus], nor a servant above his master." If we believe these truths, then Christians find their fulfillment in serving humanity in the redemptive plan of God. SAGU desires to encourage student initiative and creativity to participate in and develop ministries that will take the whole gospel to the whole world.

ACADEMICS

Each college has faculty members that serve as program coordinators to assist students with questions and concerns related to their program of studies. Students should feel free to consult with their program coordinators/advisors throughout the year. Faculty members post hours of availability for student appointments.

Schedulers assist students with their degree planning activities during the course selection process. Course selection is completed online through the mySAGU Portal. Students should feel free to consult with the schedulers who are helping them in the design of their academic schedule.

For every hour of class attendance, a student should devote approximately two hours to study. Preparing a time budget at the beginning of each semester will be helpful.

Daily Class Schedule

1. M/W/F daytime classes are 55 minutes in length.
2. T/TH daytime classes are 80 minutes in length.
3. Transition times between all daytime classes allows 10 minutes.
4. Daily chapel is 60 minutes in length.

	M/W/F Classes	T/TH Classes
Period 1	8:00 - 8:55 am	8:00 - 9:20 am
Period 2	9:05 - 10:00 am	9:30 - 10:30 am Chapel
Period 3	10:15 - 11:15 am Chapel	10:50 am - 12:10 pm
Period 4	11:35 am - 12:30 pm	12:20 - 1:40 pm
Period 5	12:40 -1:35 pm	1:50 - 3:10 pm
Period 6	1:45 -2:40 pm	3:20 - 4:40 pm
Period 7	2:50 -3:45 pm	
Period 8	3:55 - 4:50 pm	

Evening/Weekend Schedule

M/T/TH Classes (Undergraduate)	6:00 - 9:00 pm
M/T/TH/F Classes (Graduate)*	6:30 - 9:30 pm
Saturday Classes (Graduate)	8:00 am - 2:15 pm

* Subject to change via the Graduate School.
** Consult the Alternate Daily Schedule for special occasions, such as Spiritual Saturation Week.

Alternate Daily Class Schedule

1. M/W/F daytime classes are 50 minutes in length.
2. T/TH daytime Classes are 75 minutes in length.
3. Transition times between all daytime classes allow 10 minutes.
4. Special chapel is 90 minutes in length.

	M/W/F Classes	T/TH Classes
Period 1	8:00 - 8:50 am	8:00 -9:15 am
Period 2	9:00 - 9:50 am	9:30 -11:00 am Chapel
Period 3	10:00 - 11:30 am Chapel	11:20 am - 12:35 pm
Period 4	11:50 am - 12:40 pm	12:45 - 2:00 pm

	M/W/F Classes	T/TH Classes
Period 5	12:50 - 1:40 pm	2:10 - 3:25 pm
Period 6	1:50 - 2:40 pm	3:35 - 4:50 pm
Period 7	2:50 - 3:40 pm	
Period 8	3:50 - 4:45 pm	

Eve/Weekend Schedule

M/T/TH Classes (Undergraduate)*	6:00 - 7:15 pm Evening Chapel
M/T/TH/F Classes (Graduate)*	6:30 - 9:30 pm
Saturday Classes (Graduate)	8:00 am - 2:15 pm

* Subject to change via the Graduate School
** Consult the Alternate Daily Schedule for special occasions, such as Spiritual Saturation Week.
* Only when evening service is scheduled

Bad Weather Closures

When the administration deems it necessary to close the University due to dangerous driving conditions, an announcement will be posted on the SAGU website and a broadcast will be made on the SAGU Alert System. Announcements may also be posted on radio and television stations, if deemed appropriate.

Class Attendance Policy

Unlike some forms of learning, a residential program of education is designed as an in-class learning experience. In this instructional setting, the ability to pass examinations and complete outside projects is only a partial measure of the knowledge, skills, understanding and appreciation a student may or may not have. Therefore, it is absolutely essential for each student to establish and maintain regular and punctual class attendance. Students may leave class early only by special permission of their instructor. Those scheduled for chapel ministry generally need no more than 5 minutes for preparation.

Attendance is taken during every class meeting and begins on the first day each class begins for the semester. (even if a student registers late for the class.) SAGU's attendance policy takes into account the possibility that students may need to be absent from class on occasion due to serious illness or unavoidable circumstances. Absences which exceed the allowable number of times a class meets, regardless of the nature or reason for the absences, will result in the student being automatically administratively dropped from the course, receiving a grade of "WP, WF or WC" depending on the type of the class and what grade the student earned. (The student will be assessed the established course withdrawal fee.)

The following is a chart of allowed absences for undergraduate classes:

Day of Week Class Meets	Developmental Classes Absences Allowed	1000-2000 Level Absences Allowed	3000-4000 Level Absences Allowed
M/W/F	5% unexcused and 25% excused* or 2 unexcused and 10 excused	Cannot exceed 30% or 12 per semester	Roll must be taken. No minimum attendance numbers are required.
T/TH	5% unexcused and 25% excused* or 1 unexcused and 7 excused	Cannot exceed 30% or 8 per semester	Roll must be taken. No minimum attendance numbers are required.

Nights/Weekends	5% unexcused and 25% excused* or 1 unexcused and 3 excused	Cannot exceed 30% or 4 per semester	Roll must be taken. No minimum attendance numbers are required.

*Excuses will be approved via Academic Services by the Assistant Director for Student Success.

If a class meets twice a week, when a student is late twice it qualifies as an absence. If a class meets three times a week, then three tardies constitute an absence. Students missing fifteen minutes of a class will be counted absent.

A student who is absent from a class is responsible to make the appropriate advanced arrangements with the Faculty member for possible make-up work. The faculty member will have the prerogative to determine if a student may make up any examinations or outside assignments due to a student's absence, along with the time frame in which the work must be completed. Students may receive reduced or no credit for work missed in class due to absence. However, no point reduction will be imposed upon a student's final grade for absenteeism.

INFORMATION on the following subjects may be located in the University Catalog:

SATISFACTORY ACADEMIC PROGRESS; SUSPENSION, COURSE REPETITION; STANDARDS OF ACADEMIC PROGRESS FOR FINANCIAL AID; DROP CLASSES; WITHDRAWAL FROM SAGU; EXAMINATIONS, GRADE POINTS, INCOMPLETE WORK; HONORS; GRADUATION REGULATIONS; CLASSIFICATION OF STUDENTS; CLASS LOAD; COLLEGE CREDIT BY EXAMINATION

Classroom/Course Discipline

All SAGU Study venues and modes should be environments conducive to learning, honest inquiry, spiritual formation and collegiality. Instructors are vested with authority to uphold University policy, to maintain appropriate conduct and environments in their classrooms, seminars, student organizations, and online discussions. Seldom should disciplinary matters need to be taken beyond the oversight of the instructor unless the nature of such problems involves threats, perceived threats, statements or actions of intimidation, uncontrollable belligerence or violence. In such cases, instructors should always compose a careful and accurate report of the facts and persons involved and submit it to the College Dean and to the Residential Life Office. If any of these extreme situations rise to an emergency level, or if a student were to be dismissed from a faculty sponsored gathering and refused to cooperate, SAGU Security should be called to the location immediately. In the wake of such issues, consultations should be held with the appropriate Department Chair/College Dean. Department Chairs may seek additional guidance from their respective Deans. The local Administrative Dean may be approached for counsel, as well.

Academic Probation

Students under "academic probation" are not permitted to participate in any extracurricular activities, such as traveling groups, varsity sports, club sports, chapel leadership/music, school musicals/programs, summer/holiday tours, hold an office in clubs, classes, Student Missions Association (SMA) or Student Congress, or engage in a school activity which puts them in a visible, public role.

Suspension

Any student who incurs academic probation two semesters in a row will be suspended. Please see Academic Catalog for further details.

Academic Dishonesty/Cheating

Students are expected to be honest in fulfilling all academic requirements and assignments. This pertains to examinations, themes, book critiques, reading reports, and all assignments. A student will not be allowed to withdraw from a course if he/she is under investigation for academic dishonesty. In the event that the student is determined guilty for academic dishonesty, then the student will not be allowed to withdraw from the course and will receive a grade determined by the faculty member, either an "F" for the assignment and/or an "F" for the course. Dishonesty could result in further disciplinary action (see MAJOR INFRACTIONS).

Student Rights with Regard to Education Records

In compliance with Public Law 93-380, Family Educational Rights and Privacy Act of 1974, you are hereby informed of your rights with regard to education records made at Southwestern Assemblies of God University.

- SAGU officials, who have legitimate educational interests, have access to the records. Officials of other schools in which the student seeks to enroll will have access to these records upon the written consent of the student.
- Also having access are authorized representatives of the Comptroller General of the United States, the Secretary, the Commissioner, and the Director of the National Institute of Education. In connection with a student's application for receipt of financial aid, access is granted to state and local officials or authorities to which such information is specifically required to be reported or disclosed pursuant to state statute adopted prior to November 19, 1974 (nothing in the paragraph shall prevent a state from further limiting the number or type of state or local officials who will continue to have access thereunder.)
- Access is granted to organizations conducting studies for, or on behalf of, educational agencies or institutions for the purpose of developing, validating, or administering predictive tests, administering student aid programs, and improving instruction, if such studies are conducted in such a manner as will not permit the personal identification of students and their parents by persons other than representatives of such organizations and such information will be destroyed when no longer needed for the purpose for which it is conducted.
- Accrediting organizations will have access rights in order to carry out accrediting functions.
- Records may be viewed in compliance with judicial order or pursuant to any lawfully issued subpoena, upon condition that the students are notified of all such orders or subpoenas in advance of the compliance therewith by the educational institution.
- Student records will be updated each semester enrolled and coursework with grades and total grade point average are figured for the semester's work.
- The student has the right to inspect his/her records maintained by SAGU. To do this the student must request the permanent record from the Registrar. Also, if the information contained in the file is determined to be incorrect, the right to a hearing to change, delete, or write explanations regarding the information in question will be granted. Should a file contain information on another student, only that information pertaining to the inquiring party will be provided.
- The student has the right to waive the option of reviewing recommendations for admission. The student opting to waive the right of inspection may sign the form "Student Waiver of Rights" provided in the Registrar's office or sign the "Waiver of Rights" provided on the front of the recommendation forms used for admissions purposes. The student is not required to waive the right of inspection and would in no case be refused admission, or any of the services offered by Southwestern Assemblies of God University, because of failure to sign the waiver.
- The student has the right to challenge the content of his/her education records. To do this, the student should request the form "Request to Amend or Remove Educational Record" from the Registrar's office. After completing the form, it should be presented to the Registrar, and in the event the request is not approved, a date of hearing will be set. The student may be present during the hearing and will be notified on the day of the hearing of the action taken. A scheduled fee is charged for a copy of a transcript.
- Students have until the last day of late registration to request that "Directory Information" be withheld from the public. Pursuant to the Family Educational Rights and Privacy Act of 1974, "Directory Information" includes a student's name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended. If one does not want the "Directory Information" made public, he/she needs only to sign the form, "Notice to Withhold Directory Information" that is available in the Registrar's office.
- This law does not grant the right to contest the grade given for the student's performance in a course, or the right to examine a teacher's grade book.

Questions regarding the rights provided by Public Law 93-380, Family Educational Rights and Privacy Act of 1974, should be directed to the Registrar's office.

Summary of the Intellectual Property Rights Policy

Disclaimer

The following summary of the Intellectual Property Rights (IPR) Policy is designed to assist students in understanding the key points of the policy. Note: the summary is not the full IPR Policy. A copy of the full IPR Policy is available for your use at the following offices: Student Development Office, Library, Media Services Office, Communication Arts Department, Music Department, Academics Office, College of Arts & Professions, College of Bible & Church Ministries, and School of Graduate Studies.

Purpose and Key Points

This policy is based on SAGU's recognition and encouragement of the development of a wide variety of creative works to which the originator and/or the University has exclusive or shared rights and privileges as provided under copyright law. SAGU further recognizes that this is an increasingly complex issue in higher education. Below is a summary of the key items included in the IPR policy:

- Provides formal definitions, descriptions and examples of and/or for intellectual Property, copyright notice, copyrightable materials, fair use, work made for hire.
- Describes the establishment, membership and function of The University Committee on Intellectual Property (UCIP) to assist the University in understanding and recommending IPR policy and resolution of disputes involving Intellectual Property Rights.
- Assigns applicability of the IPR Policy to employees and students of the university and conditions of applicability. The basic points are as follows:
    - The University has non-exclusive royalty-free rights to use, mark or modify original works and/creations if the work in question was created as a part of employment at the University or in fulfillment of academic requirements or was made possible through University resources as long as the use is in keeping with the purpose of the University.
    - Employees and students retain intellectual property rights to original works and enjoy the privilege of making the work available outside of the confines of the University. This and the point above describe joint ownership of intellectual property.
    - Should the University seek to distribute original works as a "pay for distribution" item the work must be properly copyrighted to the owner and a formal agreement must be established between the owner and the University dictating the terms of usage and compensation for usage.
- Defines "nominal or customary use" in creation of an original work and explains that in such cases the originator retains all rights to the intellectual property (i.e., the rights are not jointly owned by the University and the originator).
- Defines "substantial use" and "work-made-for-hire" in the creation of original works and identifies that most of the original works which are created are done so as a part of employment responsibilities and making use of University resources beyond those typically assigned to the responsibilities of employment and thus the University has rights to the created work. The following would fall in to this category:
    - The copyright of online courses including all electronic materials residing within the course.
    - The right to control the distribution of all intellectual property which SAGU holds the copyright and named ownership.
- Provides guidance on notification of leadership when projects or ventures falling into the category of substantial use become apparent so that clarification and understanding of ownership can be determined as early as possible (see 4.5.2 ff).
- Explains that connection to the University as an employee or student does not provide ownership to the University of intellectual property beyond the scope of employment such as pursuing a hobby.
- Describes the process and criteria to "take exception" to the polices on nominal use, substantial use and/or work-for-hire.
- Explains standard policies on use by non-owners, reporting or disclosures, ownership of intellectual property, dispute resolution and rights of appeal.

CAMPUS SERVICES

FINANCIAL AID

The Financial Aid office should be contacted when a student is interested in applying for grants, scholarships, loans, or employment through the College Work Study Program. The purpose of this office is to help students obtain financial assistance from institutional, private, and government sources.

SUMMARY OF SATISFACTORY ACADEMIC PROGRESS (SAP)

Students receiving aid must make measurable progress toward the completion of their course of study in order to continue to be eligible for these programs. The Higher Education Act mandates that institutions of higher education establish minimum standards of "satisfactory progress" for students receiving Financial Aid. All University coursework must be considered regardless of whether the student received federal Financial Aid at the time. Transfer students are considered to be making satisfactory progress upon enrollment at SAGU because only grades of C or above are transferable. The standards for determining progress at SAGU are comprised of the following components:

CUMULATIVE GRADE POINT AVERAGE

Undergraduate students are required to maintain a minimum cumulative grade point average (GPA) of 2.0 as stated in the Academic catalog. Graduate students must maintain a cumulative (GPA) of at least 3.0.

QUANTITATIVE-CREDIT HOURS EARNED

Students may attempt up to a maximum of 190 credits while pursuing a Bachelor's degree.

Students may attempt up to 99 credits while pursuing an Associate's degree, 60 hours for a Master's degree, 54 hours for Post-Baccalaureate Teacher Certification.

CUMULATIVE PERCENTAGE OF HOURS ATTEMPTED

To ensure that undergraduate students finish their program within the maximum allowed time-frames, they are required to complete 70% of all coursework attempted including both transfer hours and hours at SAGU. Repeated courses are counted as attempted twice. Graduate students must complete their degree within 6 years of enrolling in the Graduate School.

TIME FRAME USED IN MEASURING PROGRESS

All SAP measurements are calculated annually at the end of the Spring Semester for all programs. Financial Aid suspension will go into effect at the start of the following Fall Semester.

FINANCIAL AID SUSPENSION

If a student fails to meet any one of the SAP measurements described above, he/she will be placed on Financial Aid suspension. During the period of suspension, the student will not be eligible to receive Financial Aid. Students will be notified of this via their campus email address.

FINANCIAL AID REINSTATEMENT PROCEDURES

To regain Financial Aid eligibility, a student must pay the expenses related to at least half-time enrollment (6 or more hours in a semester) during the period of suspension and satisfy all SAP requirements. After meeting all SAP requirements, the student must request reinstatement of eligibility in writing to the Financial Aid office.

FINANCIAL AID APPEAL PROCESS

If a student is placed on Financial Aid suspension he/she may petition the Financial Aid department to consider mitigating (special) circumstances that resulted in his/her inability to meet the SAP requirements. The appeal must be typed and must include the Suspension Appeal Form, an explanation with supporting documentation (i.e., medical statements, divorce documents, letters of unemployment, etc..) of the reason(s) the minimum academic standards required by Satisfactory Academic Progress (SAP) policy were not achieved. Additionally, each appeal must be submitted with a letter of endorsement from a SAGU faculty/staff member. The appeal narrative and documentation should also demonstrate that the adverse circumstances have been resolved. All appeals will be reviewed within 7 business days of the Financial Aid office's receipt of a complete appeal (appeal form, student's appeal letter, endorser letter and supporting documentation). Notification of the review will be sent via the campus email address. For appeals that have been approved, students will be placed on Financial Aid probation for one academic year beginning with the next Fall Semester. SAP will be calculated again at the end of the Spring Semester. If the cumulative standard is met students will be placed back in good standing. Students that meet SAP for the academic year, yet are not meeting the cumulative requirement, will remain on Financial Aid probation until the requirement is met. For students that have been denied there is another level of appeal. Student

must request in writing a review by the Financial Aid committee. Appeals that have been approved at this level will be required to see an academic counselor in order to tailor the class schedule for student success.

LOAN EXIT REQUIREMENT

Students who receive loans are required to complete a loan exit session during their last semester of attendance.

REFUNDS

Before dropping classes or withdrawing from the University, students should familiarize themselves with the school's refund policy. See the section "Financial Information" in the current Academic Catalog.

STUDENT BILLING SERVICES

The Student Billing Office serves the students of SAGU in all university-related financial matters:

1. Statements and payment reminders are sent out monthly to students via Lionmail.
2. Any credit balance on a student's account is processed as a student refund. These refunds are sent to the student via, http://sagu.afford.com, within 14 calendar days from the day the credit was created.
3. 1098-T tax forms are processed each year for students and parents. These forms are made available to students via MySAGU Student Portal.
4. Mission trip payments, club dues, and all other miscellaneous payments or fees can be paid at the front desk of the Student Billing Office.
5. Student Billing clerks are available to counsel students about student bills, payment options, and any other financial questions that they may have.

DINING SERVICES

Students and guests have three different dining options on the campus of SAGU:

1. The Cafe, located in the Sheaffer Center
2. The Lion's Den, located in the Barnes Student Center
3. Einstein Bros. Bagels, located in the Hagee Communication Center

All students living on campus are charged for room and board, without exception. All meal plans are set up through the Business Services office and are final by the end of Late Registration. The complex operation of a university the size of SAGU does not permit special eating schedules, nor special cost adjustments for persons missing meals. Students under the care of a doctor for dietary reasons must submit a Meal Plan Exemption form to Business Services with particular diet needs, as prescribed by their doctor.

1. Students must present their ID cards at each mealtime. Any student who does not present a proper ID will be denied food service until proper ID can be re-established.
2. Students are expected to follow appropriate social etiquette when dining. Any student who demonstrates rude behavior may be denied food service upon the recommendation of the Dining Manager and will be reported to the Dean of Students. Students will not be permitted to throw food items or create an inappropriate atmosphere in any dining facility.
3. "To-go" meals can be provided for students working off campus by requesting a container from the Cafe front office

   Meals are served by the following schedule:

Dining Services Schedule (*Hours are subject to change)

The Cafe: Weekends	
Saturday	Sunday
Brunch 9:00 am - 1:00 pm	Lunch 12:00 pm - 2:00 pm
Dinner 5:00 pm - 6:30 pm	Dinner 5:00 pm - 6:30 pm

The Cafe: Week Days
Breakfast 7:30 am - 9:00 am (Continental : 9:00 am - 15 minutes before start of Chapel)
Lunch 11:00 am - 2:00 pm
Dinner 5:00 pm - 7:00 pm

Lion's Den (Barnes Student Center)
Monday–Thursday 7:30 am - 10:00 pm
Friday 7:30 am - 6:30 pm
Saturday 11:00 am - 2:00 pm (closed Sunday)

Einstein Bros.® Bagels (Hagee Communication Center)
Monday, Tuesday, Thursday 7:00 am - 9:00 pm
Wednesday 7:00 am - 6:00 pm
Friday 7:00 am - 3:00 pm
Saturday and Sunday CLOSED

CAREER DEVELOPMENT

SAGU's Career Development office, located in the Barnes Student Center, provides the resources and strategies for choosing a college major, developing career plans, creating a resume, finding internships, full-time and part-time jobs, connecting with alumni, developing graduate school plans, and making successful career transitions. The Career Development office provides year-round service to students as well as university alumni.

EMPLOYMENT FOR STUDENTS

Although SAGU is unable to guarantee employment to the entire student body, it certainly desires to give every possible assistance in aiding students to find jobs either on or off campus. The Career Development office assists students in finding opportunities for part-time and full-time employment.

The Career Development office utilizes Hire-a-Lion software, powered by Handshake, to manage student employment, full-time employment, internships, alumni employment and more. To register for this service, contact the Career Development office located in the Barnes Student Center, or go to www.sagu.edu/careerdevelopment.

COMPUTER NETWORK SERVICES

1. Each student is to supply his/her own personal computer, but the University does provide the use of a limited number of computers located in Nelson Memorial Library and various other locations.
2. PC/Mac and mobile devices are supported.
3. Internet access is available throughout the campus via the SAGU wireless network. We can supply a wired connection on a limited basis and depending on the location, it may require a fee if a drop is not already available. The wireless standards available to use are A/C/N/AC. For more information on how to connect to the wireless network, see your RA or Dorm Pastor, or contact the Information Technology department.
4. Steps for Internet connectivity are as follows:
   a) For Internet Explorer: Open browser and choose Tools > Connections > LAN Settings. Make sure no boxes are checked. Select OK and close the browser. For Firefox: Open browser and choose Tools > Options > Advanced > Network > Settings. Make sure no boxes are checked. Select OK and close the browser.
   b) Connectivity problems can be reported to Information Technology located in the Davis Building and at 972.825.4751.

5. Each student is provided a gmail account, called lionmail, and is expected to use this account to correspond on campus. Currently, this email address is available for the indefinite future. However, if the account is not accessed for a period of 9 months, the account will be deactivated. There is no way of restoring any emails should this happen.
6. Each student has access to a Google drive and Google Apps. This will allow you to access your files wherever there is an internet connection.
7. SAGU has a moral obligation to filter internet access in order to uphold our core moral values. Internet logs are examined on a regular basis. Reports are turned in to the Dean of Students for accounts that appear to have willful and repeated attempts to view sites not in harmony with SAGU standards.
8. Network accounts and passwords are synchronized throughout the computer software systems (Network, Email, CAMS, Blackboard, Internet, etc...) The password can be changed or reset by visiting the CAMS Student Portal at https://estudent.sagu.edu. When creating a new password, it must contain three of the following four characteristics: lower-case letter, upper-case letter, number, and special character. Passwords must also be at least 8 characters long.
9. The CAMS Student Portal uses pop-ups to display information. To correctly view the portal, any pop-up blockers should be configured to not block the student.
10. While there are no specific bandwidth allocations per student, there is the expectation of responsible internet use so it is equally available to all students. Examples of unacceptable use of the internet would be extreme downloading, unauthorized downloading of copyrighted materials, and any other action that would legally or otherwise affect the University or the overall usage of the internet by other students. Unacceptable use of the internet may result in restrictions being placed for the user, with prior appropriate notification of any action being taken when possible.

Attempting to circumnavigate controls put in place may result in immediate suspension of internet privileges. It is the responsibility of each student to be aware of the legal aspects of what is accessed on the internet.

COPYRIGHT INFRINGEMENT

Distribution of copyrighted material, including music, games, and movies for which you do not have the express consent of the owner, is a violation of federal law and University policy. File sharing programs such as Morpheus, KaZaa, BitTorrent, among others, are often used to share copyrighted material unless specific actions are taken to prevent it.

Sharing even a small amount of content, without prior permission, is theft and may result in violation of the DMCA (Digital Millennium Copyright Act) and being sued by the copyright holder. Such programs are typically used by malicious users to spread viruses and programs harmful to your computer, often using them to gain access to data on your computer.

SAGU may receive notices of copyright infringement happening on the network. In compliance with DMCA requirements, we must respond quickly to these notices. When the University receives such a notice, a notice is given to the offender of the situation and a window of time is allotted to clean the computer of the infringement and prevent it from occurring again. Upon a second occurrence, or non-compliance with the first notification, internet privileges will be suspended until the computer is inspected and verified to be in compliance by an Information Technology technician.

If a notice of non-compliance is received in error, please notify the Information Technology Department to find a resolution.

The simple solution is to not download these programs and risk sharing your personal data with the world. If you have any of these programs on your computer, uninstall them to be sure they are not putting you at legal risk. There are many sites on the internet where you may obtain content legally. Feel free to ask the Information Technology Department if you are in doubt.

COPY/PRINTING SERVICES

Copiers/printers are located in the Library, the lobby of the Sheaffer Center and in the Barnes Student Center, for student use. Students may access these copiers using their Student ID Card. Students may also email to print or use a webform. Instructions for use are located on the SAGU website (www.sagu.edu) under the IT FAQs Page. For any additional information related to these services, please contact the IT Department at infotech@sagu.edu or the campus Copy Center at copycenter@sagu.edu.

Students may print directly from their personal computer to the SAGU Campus Printing system and retrieve print jobs from one of several devices around campus. Additional features available include: printing in color, making copies, and scanning to PDF with the file sent to email.

The Campus Printing system works on a budget. At the beginning of every semester, each student is prescribed a budget for that semester. Performing the above functions results in a cost that is deducted from the allotted budget. Once a certain amount of the budget has been used, an email containing the current budget amount will be sent each time additional money is used. If the full budget is exceeded, additional money must be placed in the account in order to continue using the system.

COUNSELING CENTER

SAGU provides biblically-based Christian counseling. The Counseling program is under the general supervision of the Vice President for Student Development. All students are encouraged to utilize this service when desired.

Personal and Spiritual Counseling

The Administration, Faculty, the Dean of Students, and Residence Hall staff are available to do personal/spiritual counseling. In addition, the Counselors in the Counseling Center are available to fulfill this need too.

Residence Hall Counseling

Each hall is staffed with a Dorm Pastor and Resident Assistants. They are available for counseling when needed. They will specifically give assistance when the student has Residence Hall problems.

Career Counseling

The Career Development office, the counselors, and academic advisors may be consulted when the student needs career counseling.

The Counseling program is designed to support the entire program of the University. All the members of the SAGU family stand ready to assist students, not only in academic matters, but also in all matters that affect their lives.

HEALTH SERVICES

SAGU Care is a medical telehealth service to help the needs of students physical and mental health needs. SAGU Care is a campus-wide program offering students around the clock access - anywhere in the United States - to get quality care and immediate treatment for medical or mental health concerns from board certified physicians and licensed counselors.

This service provides 24/7 access to quality care, access care from anywhere, even in bed in your dorm room, access even on vacation or home for breaks throughout the year, no wait time to see a physician or mental health provider, see a physician or mental health provider around your schedule and prescriptions are available if deemed appropriate by the provider.

Any illness is to be reported to the Resident Assistant and/or the Dorm Pastor who will help give guidance to the student regarding care and/or referrals to local health care agencies. A list of suggested health care givers within the local area is provided by the Dorm Pastors as well as in the Residential Life office located on the first floor of Teeter Hall, which include but are not limited to: Ten Clinic of Waxahachie, Expedian Urgent Care, Altus Emergency Center Waxahachie, and Baylor, Scott and White Hospital, Waxahachie.

Mandatory Vaccinations

The Texas Legislature passed regulations (with limited exceptions) that affect all students planning to take classes on the SAGU campus. Please read the following very carefully:

Meningitis Vaccination (state requirement):

- All new or transfer SAGU students wishing to take classes on the SAGU campus must have received the Meningitis vaccine within the last 5 years.
- SAGU students who do not attend during a fall or spring semester but wish to return to classes must also receive the Meningitis vaccine.
- Regardless of program (on campus or distance education, undergraduate or graduate), students wishing to take on-campus classes must receive the Meningitis vaccine.
- You are strongly encouraged to receive the vaccine as soon as possible at your local clinic or doctor's office. You must receive the vaccine ten (10) days prior to beginning classes and/or moving into SAGU housing.
- **A Student 30 years of age or older, or students only taking classes via distance education (no on-campus classes)**

are NOT required to receive the Meningitis vaccine.

INSURANCE

SAGU does not provide a ***health or medical insurance program*** for students. All students are strongly encouraged to have medical insurance coverage. Students should obtain medical insurance coverage if they are not already covered by a health insurance program.

Participation in the ***student accident insurance program*** of the University is required. Accident insurance coverage purchased in the University program applies only to the semester for which the student has paid. During the summer, the school will provide accident insurance for students engaging in SAGU sponsored ministry or athletic tours.

SAGU's student accident insurance coverage is secondary coverage for students who are injured while participating in school related activities and functions. It also includes students injured in day to day activities on the campus.

Here is the list of the students that area covered:

1. Any student with a dorm room assigned.
2. Student athletes.
3. Athletic assistants.
4. Undergraduate on-campus students.
5.Graduate on-campus students.
6. Students taking Department Owned Courses. (Music lessons, for example)

* Please note all of our partner site students are not included in our student accident insurance coverage.

Students participating in Varsity Athletics are required to provide proof of primary insurance before being allowd to particpate. Such coverage must be equal or better than the coverage offered through the provider of athletic insurance coverage.

Personal property is not covered by SAGU insurance. A Renters Insurance Policy, Student Property Insurance, or a Personal Items Rider under the student's parent's insurance may need to be purchased to cover personal belongings.

SAGU BOOKSTORE

SAGU Bookstore, located in Sycamore Place, is your campus bookstore. The bookstore carries a complete stock of textbooks and academic supplies to help students succeed in their classes. The bookstore is also the official provider of SAGU insignia items including apparel, mugs, decals and much more. Special orders are welcome.

Hours of operation are:

Monday - Friday	9:00 am - 5:00 pm
Saturday/Sunday	Closed

(Extended hours will be available during registration periods and during Bookstore Buyback at the end of the fall and spring semesters.)

CLAXTON ATHLETIC CENTER

The Claxton Athletic Center is used for physical education classes, intramurals, and other social events for students. It houses coaches offices, football team locker room, varsity athletic teams' weight room and storage for athletic equipment. Nearby are two volleyball sand courts for the use of the SAGU family. The Athletic Center and all related facilities are reserved for the use of SAGU students, faculty and staff. The facilities are closed to students during all Chapel times and regularly scheduled times for local church services.

DAVIS STUDENT SERVICES CENTER

This facility houses the offices of Financial Aid, Human Resources, Registrar, Business Services, Academic Services, SAGU Learning Centers, Media Services, Student Billing and the Cashier.

JAMES L. BARNES STUDENT CENTER

The Student Center houses student mailboxes, Lion's Den, game room, study areas, lounge areas, and offices for Student Congress, Career Development, and Student Development. Lost and Found items are held in the Campus Safety & Security office.

MAIL SERVICES

All University mail is distributed by the Campus Mail Center located in the Barnes Student Center. Boxes are provided to all on-campus students and tenants of Regents Apartments for non-business use. Students desiring a box for business purposes may rent a box from the Campus Mail Center. Students should regularly check their mail boxes for in-school communications and mail.

Mail Center hours (subject to change):
Monday-Friday 10:00 am - 6:00 pm (during the semester), Monday-Friday 10:00 am - 4:30 pm (during the summer, holidays and semester breaks).

GARRISON WELLNESS CENTER

The 32,000 square foot facility is dedicated to the physical well-being of students, faculty and staff. A variety of exercise opportunities include racquetball courts, cardio equipment, weight resistance machines, gymnasium, pool and indoor track. We offer a variety of "Group Exercise" classes such as Spin, Step, Cardio, Strength and Water classes. The current class schedule can be found at sagu.edu.

Wellness Center Hours are as follows:
Monday - Thursday: 6:00 am - 11:00 pm
Friday: 6:00 am - 7:00 pm
*Closed for Chapel: W/F 10:00 am - 11:15 am; T/TH 9:15 am - 10:30 am *
Saturday: 10:00 am - 5:00 pm
Sunday: 1:00 pm - 5:00 pm
*Special schedule enacted during breaks and holidays.

HAGEE COMMUNICATION CENTER

This 80,000 square foot facility makes a mighty impact. Home to the Music, Communication Arts and English-Foreign Language Departments, this is a lively environment for classrooms, faculty offices, performance centers, recording studios, digital media labs, music labs, screening room/preaching lab, practice rooms and broadcast facilities.

NELSON MEMORIAL LIBRARY

Library Hours are as follows:

Fall/Spring Semesters:

Monday - Friday	7:30 am - 11:00 pm
Saturday	11:00 am - 11:00 pm
Sunday	CLOSED

For hours during holidays and between semesters, please check the Library website www.sagu.edu/library.

1. The Library maintains an atmosphere conducive to study at all times. A variety of study zones appropriate to different types of study are provided. Areas are clearly labeled as either collaborative, quiet, or deep quiet.
2. Students, employees, and faculty are welcome to use any of the Library materials. A current school I.D. card must be presented each time an individual wishes to check materials out of the Library. Undergraduate students are allowed to check-out up to ten items, graduate students up to fifteen, and doctoral students up to twenty. All students are limited to two DVDs.
3. Library books (other than reserved and reference books) are checked out for a period of six weeks, and, if not on hold for another patron, may be renewed for an additional two weeks by phone or email. Books reserved by professors (Curriculum Reserved Books) can be checked out for a lesser period of time as chosen by the professor.
4. Students are responsible for all materials checked out with their I.D. cards. This includes replacement costs for lost or damaged materials checked out on their card. Students may check-out items for themselves or their spouse only (must present spouse's I.D. card).
5. Books must be returned to the circulation desk or book drop boxes at the Library, Barnes Student Center or The Caf west entrance. CDs and DVDs are not to be placed in the outdoor drop boxes, to ensure the material will not be damaged.

6. Magazines are not to be taken from the Library. They are considered reference material which is to be used for reading and research only in the Library.
7. Printing, copying, and scanning can be done on the Library printers. Mobile printing options are also available; visit, www.sagu.edu/services/campus-printing, for more information.
8. For access to the Library's electronic resources--- databases, ebooks and online catalog--- go to the Library website www.sagu.edu/library. Off-campus access to electronic resources requires a Lionmail/Blackboard login.
9. Library checkouts and official academic transcripts will be withheld until Library materials are returned and fines paid.
10. Computer labs close ten minutes prior to Library closing. Please save and/or print, and log-off by 10:50 p.m. Computers re-set every 24 hours and delete all student data, including saved documents.
11. Books and articles may be obtained from other libraries with the Interlibrary Loan, TexShare, and ACL programs Students may obtain an e-library card to access additional electronic resources by presenting their SAGU I.D. at the public Nicholas P. Sims Library.
12. Students may use Parking Lot A, on Sycamore Street and/or Parking Lot C, on East University Street
13. Library contact information: 972.825.4761, or email library@sagu.edu.

SHEAFFER CENTER

The Sheaffer Center serves as a center for everyday student activity and special events. It houses the chapel, The Caf, athletic center with basketball and volleyball courts, and locker rooms. Additionally, it houses the following offices: Admissions and Enrollment, Faculty offices of College of Bible & Church Ministries, Southwestern Missions Association, and classrooms.

SYCAMORE PLACE

Sycamore Place, located across the street from the Administration Building, houses the SAGU Christian Bookstore, Assemblies of God Credit Union, and the School of Distance Education.

SAFETY AND SECURITY

SAGU Department of Security and Safety Services provides for the security and safety of the campus for students, faculty/staff, guests and visitors. The annual Jeanne Clery report is available at http://ope.ed.gov/security/index.aspx.

CAMPUS CARRY

In accordance with Texas state law, SAGU has become an "opt-out, authorize in" campus. This maintains the university's historic position prohibiting conceal or open carry by students and guests. Following a prescribed process, faculty/staff may be authorized for conceal carry. SAGU acknowledges that under Texas law, a student who holds a valid concealed handgun license may store a concealed firearm in a locked, privately owned motor vehicle parked on a street or in a SAGU parking lot. This campus is a weapons free area except to the extent allowed under applicable federal and state law.

FIREARMS/FIREWORKS PROHIBITED

All firearms, fireworks and unlawful weapons of any kind are strictly prohibited on campus and school sponsored events. Any items, including, but not limited to handguns, shotguns, rifles, knives (with sheaths displayed outside the belt), swords, daggers, katana, clubs, paintball guns, pellet and/or BB guns, archery equipment, homemade devices, and any other items deemed dangerous by the University. If any prohibited item(s) are found, they will be confiscated by Campus Security.

REPORTING EMERGENCIES

During on-campus emergencies of any kind, Campus Security can be reached by dialing 972.923.5400. From any campus operated phone, dial 5400 or 5555. In cases of imminent danger, or life threatening emergencies, immediately contact Waxahachie Police by dialing 911. For non-emergency criminal behavior or activity, contact Campus Security, the Dorm Pastor, the Dean of Students, or an Administrator of the University.

HARM, THREATS AND HARRASSMENT

In keeping with the goal of a harmonious Christian community, as well as a healthy educational atmosphere, the following will not be tolerated at SAGU: threats, intimidation, actions, defamatory language, public humiliation, and/or behaviors involving actual or implied physical peril. These include but are not limited to verbal assaults, written correspondence,

email, texting, instant messaging and creating a hostile environment.

All reports of threats and/or harassment should be reported to the Dean of Students office, or Chief of Security. Once reported, these will be given serious consideration. A full inquiry will be completed and action taken, including immediate suspension if deemed necessary.

EMERGENCY NOTIFICATION SYSTEM

At SAGU, we strive to provide proactive emergency notification that enhances campus personnel safety for our students, faculty, staff and parents. Our goal is to inform individuals of potential danger so that we can protect them, minimize loss and facilitate the return to normalcy as quickly as possible. The SAGU Alert System is used by SAGU to notify all campus personnel of an urgent situation or emergency. The system will contact individuals by either or all of the following methods: email, text, phone, SAGU website and/or social media. All students are automatically registered in the SAGU Alert System. Individuals may "opt out" of SAGU Alert by filling out the proper form at the Security office.

ID CARDS

ID Cards are permanent and are made at the beginning of a student's first semester. If a student needs to obtain a replacement card, he/she is required to pay the fee of $10 at the Cashier's window and then take the receipt to the Information Security office, and a new card will be printed. At any time SAGU personnel requests to see a student's ID badge, the student must comply with the request.

AUTOMOBILES

These regulations govern the operation and parking of motor vehicles on property under the jurisdiction of SAGU. They apply to all persons enrolled in one or more classes at SAGU (including day and night classes, short courses, special courses, audits, etc.).

The automobile laws of the State of Texas are declared to be in full force and effect on the campus. SAGU's Department of Security and Safety are empowered and authorized to enforce these parking and traffic regulations. All city, state, and SAGU traffic regulations and rules governing the use of motor vehicles must be complied with on all parts of the campus throughout all hours of the day and night. The Director of Security and Safety Services and his representatives shall have discretionary powers to enforce a policy of traffic on campus when the same is not specifically provided for by these regulations. Any and all automobiles and motorcycles left on campus 30 days after Commencement without informing Campus Security or if the student is not staying in summer housing, could be towed.

***The campus-wide SPEED LIMIT is 20 MILES PER HOUR. Pedestrians shall have the right of way at all times.

Parking Permits

All students who park motor vehicles anywhere within the controlled areas (SAGU campus and contiguous school property) must register their autos, trucks, trailers, and motorcycles with Campus Security.

No parking permit will be issued without a proper I.D., and current proof of insurance, including the automobile tag number. Giving a false automobile tag number purposely will result in a fine and is subject to further discipline.

Students may register their vehicle using their student portal in Blackboard Connect, or they can come to the Security Office.

Parking permits will not be considered valid unless they are properly displayed on the vehicle according to the instructions provided by Campus Security. Only the valid permit will be allowed on the vehicle, all others must be removed.

Upon receiving and properly displaying a valid parking permit as required by these regulations, the permit holder will be allowed to park on campus in designated areas. All vehicles must be parked in marked parking areas. Students are not allowed to park in parking reserved for the handicapped, staff, faculty, administration, or visitor parking.

All motor vehicles or trailers parked on campus after the first week of school without properly displayed valid parking permits will be cited and fined.

Any student who brings a borrowed vehicle on campus must immediately obtain a temporary permit for the length of time that said vehicle would be parking on campus. Temporary permits will be issued for no more than seven (7) days. One 7-day extension may be issued if the need still exists. After that, a regular permit must be obtained. There is no charge for a temporary permit.

Liabilities

The holder of a parking permit assumes full responsibility for the vehicle for which a permit was issued, including all violations of campus traffic rules involving said vehicle at all times while the vehicle is on campus.

SAGU assumes NO responsibility for the care and/or protection of any vehicle or its contents at any time it is operated, or parked, on this campus or at any location.

SAGU reserves the right to tow, at the owner's expense, any motor vehicle or trailer parked on this campus which:

1. Does not have a valid state vehicle registration properly affixed to said vehicle.
2. Has been left parked on campus for more than thirty (30) days in an inoperable condition.
3. Has been cited repeatedly (4 or more times) for violations of campus traffic regulations whose owner refuses to contact the Traffic/Security office for proper disposition of the citations.
4. Has been left parked on campus for thirty (30) or more days after a student's enrollment at SAGU is terminated.
5. Is parked in a restricted area. The restricted areas are:
   a) Corners of drives and fire lanes
   b) Crosswalks and walkways loading zones
   c) Emergency or handicapped parking
   d) In front of dumpsters
   e) Faculty/staff parking

Vehicle Insurance

Each vehicle operated must carry public liability and property damage insurance to comply with the laws of the state of Texas.

Traffic and Parking Violations

PARKING VIOLATIONS	Fine Amount	Fine Amount (if not paid in 10 days)
No Permit – Vehicle not registered	$20	$25
Expired Permit	$20	$25
Parked in Faculty/Staff Space	$20	$25
Parked in Visitor Space	$20	$25
Parked in Reserved Parking	$20	$25
Parked in VP or President's space	$40	$50
Vehicle Boot Fee	$50	-
SAFETY VIOLATIONS		
Parked in Fire Lane	$30	$40
Parked in Handicap Spot	$30	$40
Causing Traffic Safety Hazard	$30	$40
Failure to Obey Stop or Yield Sign	$30	$40
Reckless Driving	$30	$40
Failure to Yield for Pedestrian	$30	$40

Traffic and parking violations may result in the issuance of a citation. Fines associated with the citation are indicated on the citation. Payment of the fine should be resolved with immediacy or the citation may be appealed within 5 days of the date the citation was issued. Fines are to be paid at the cashier's window in the Davis Building during regular business hours. It is your responsibility to provide proof of payment to Campus Security in order for your citation to be cleared. If the fine is not paid, it will be added to your school bill.

A citation may be appealed by completing and submitting a Request for Appeal form. An appeal form can be obtained at the Information and Security Center. The Request for Appeal must be submitted to the Director of Security and Safety Services within 5 days of the date the citation was issued. The request must be legible and the following information must be annotated on your request.

- Your name
- Dorm & Room # or Home Address, if not residing on campus
- Phone number
- Make/Model/Color/Year & License Plate number of your vehicle
- Date/Time/Location/Description of Citation
- Circumstances surrounding the issuance of citation
- Your reason for appeal
- A recommendation, if other than paying the fine, and reason for recommendation

Any request that is not legible and/or where required information is not annotated will not be forwarded to the Campus Safety Committee for review. Adhering to this procedure will ensure your request is forwarded to the Campus Safety Committee and reviewed and the dismissal of your citation considered. Submitting a Request for Appeal does not automatically dismiss your citation. After your Request for Appeal has been reviewed, the Committee's recommended actions will stand as the final decision.

Any combination of three unexcused violations in a single semester will result in suspension of campus. driving privileges. Consultation with the Dean of Students will be required. Campus driving privileges will only be restored with approval from the Dean of Students.

*****Starting September 1, 2020, any citation received from SAGU Security that goes unpaid will be added to the student's school bill.***

Campus Security will immobilize any vehicle operated by a student that is repeatedly found to be in violation of existing guidelines. The vehicle will remain immobile until all fines are paid and the student meets with the Dean of Students. The first time the vehicle is booted the fine is $50 and each additional time the fine increases $15. Campus driving privileges will be revoked after the third time.

LATE NIGHT ENTRY

For the common protection of our student population, Resident Hall entrances are locked promptly at the scheduled curfew times. On-campus students arriving thirty minutes after curfew are to report to Campus Security to sign in and gain entry to their respective Resident Halls. Reports of late entry will be forwarded to the Dean of Students. Failure to comply with proper procedure will result in disciplinary action.

FIRE EXIT ROUTES

Guidelines for emergency exit routes are posted in each of the facilities on campus.

TITLE IX

It is the policy of Southwestern Assemblies of God University to comply with Title IX of the Education Amendments of 1972, which prohibits discrimination (including sexual harassment and sexual violence) based on sex in the University's educational programs and activities. Title IX also prohibits retaliation for asserting or otherwise participating in claims of sex discrimination. SAGU has designated Title IX Coordinators to coordinate SAGU's compliance with and in response to inquiries concerning Title IX. A person may also file a complaint with the Department of Education's Office for Civil Rights regarding an alleged violation of Title IX by visiting: www.ed.gov or calling 1-800-421-3481.

What is Title IX?

Title IX of the Education Amendments of 1972 is a federal civil rights law that prohibits discrimination on the basis of sex in federally funded education programs and activities. All public and private schools receiving any federal financial assistance must comply with Title IX. Although Title IX is commonly associated with sex-based discrimination in athletics, the law is much broader. The act seeks to reduce or eliminate barriers to education opportunity caused by sex discrimination. The law states that:

No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or

be subject to discrimination under any educational program or activity receiving Federal financial assistance.

Title IX prohibits sex discrimination in all university programs and activities, including, but not limited to, admissions, recruiting, financial aid, academic programs, student services, counseling and guidance, discipline, class assignment, grading, recreation, athletics, housing, and employment.

Sexual violence and harassment are forms of sex discrimination prohibited by Title IX. This statute also prohibits retaliation against people for making or participating in complaints of sex discrimination.

For more information about Title IX, visit www.ed.gov.

To file a complaint or to ask questions about Title IX please contact:

Dr. Fred Gore, Title IX Coordinator
fgore@sagu.edu, 972-825-4630,

Ruth Roberts, Deputy Title IX Coordinator
rroberts@sagu.edu, 972-825-4656

Ron Crane, Campus Security
rcrane@sagu.edu, 972-923-5400

Lance Meche, Dean of Students
lmeche@sagu.edu, 972-825-4747

Southwestern Assemblies of God University Sexual Assault Policy

The SAGU policy strictly prohibits sexual harassment, sexual assault, stalking, domestic violence, dating violence, and discrimination within the University community. Harassment on the basis of sex is a violation of Title IX of the Education Amendments Act of 1972 and Title VII of the Civil Rights Act of 1964. This policy applies equally to all members of the SAGU community: students, faculty, administrators, staff, contract employees and visitors.

The mission of Southwestern Assemblies of God University is to educate the whole person in a context that fosters the development of humane values. SAGU expects that all members of the University's community will conduct themselves in a responsible manner that shows respect for others and for the community at large. As a part of the larger community, SAGU is subject to, abides by, and supports federal statutes, Texas state statutes, and local ordinances regarding criminal conduct.

SAGU is committed to fostering a safe and supportive environment conducive to the academic pursuit and healthy personal development of all students. It is the intent of the University to provide safety and support to victims of sexual misconduct. Reports of sexual misconduct will be taken seriously and incidents will be responded to appropriately and in a timely manner.

This policy strictly prohibits sexual misconduct by a student whether occurring on or off campus. Policy provisions for faculty and staff are contained in the employee handbooks. The University encourages individuals who believe they have been the victims of sexual misconduct to pursue on campus and criminal action against the alleged perpetrator.

Definitions of Sexual Assault and Interpersonal Violence Crimes

What is sexual violence?

Sexual violence means physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent. A number of acts fall into the category of sexual violence, including rape, sexual assault, sexual battery and sexual coercion. All such acts of sexual violence are forms of sex discrimination prohibited by Title IX.

What is considered sexual assault?

Sexual assault is any unwanted, non-consensual sexual contact against any individual by another. It often includes acts involving manipulation, physical force, or coercion. Here are some definitions relative to sexual assault:

- Domestic Violence - asserted violent misdemeanor and felony offenses committed by the victim's current or former spouse, current or former co-habitant, persons similarly situated under domestic or family violence law, or anyone else protected under domestic or family violence law.
- Dating Violence - violence by a person who has been in a romantic or intimate relationship with the victim. Whether there was such relationship will be gauged by its length, type, and frequency of interaction.
- Stalking - a course of conduct directed at a specific person that would cause a reasonable person to fear for her, his, or others' safety, or to suffer substantial emotional distress.

- Consent is free and active agreement, given equally by both parties, to engage in a specific activity. Giving in is not the same as giving consent. Consensual sexual activity involves the presence of the word “yes” without influence or incapacitation of alcohol or other drugs, pressure, force, threat, or intimidation.

What is considered sexual harassment?

Sexual harassment is unwelcome sexual advances, request for sexual favors, or other verbal or physical conduct of a sexual nature. Examples of behavior that could be considered sexual harassment or sexual misconduct include, but are not limited to unwelcome:

(1) physical contact of a sexual nature including touching, patting, hugging, or brushing against a person’s body;

(2) explicit or implicit propositions of offers to engage in sexual activity;

(3) comments of a sexual nature including sexually explicit statements, questions, jokes or anecdotes, remarks of sexual nature about a person’s clothing or body, remarks about sexual activity, speculation about sexual experience;

(4) exposure to sexually oriented graffiti pictures, posters, or materials;

(5) physical interference with or restriction to an individual’s movements.

Definition of Hazing and Failure to Report

Hazing means any intentional knowing, or reckless act, occurring on or off the campus of an educational institution, by one person alone or acting with others, directed against a student for the purpose of pledging, being initiated into, affiliating with, holding office in, or maintaining membership in an organization if the act:

- is “any type of physical brutality”;
- involves any activity that “subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student”;
- involves criminal activity;
- involves “coercing” a student to consume drugs or alcohol
- Failure to Report - A person commits a Class B misdemeanor if the person:
- engages in hazing;
- solicits, encourages, directs, aids, or attempts to aid another in engaging in hazing;
- recklessly permits hazing to occur; or has firsthand knowledge of the planning of a specific hazing incident involving a student in an educational institution, or has firsthand knowledge that a specific hazing incident has occurred, and knowingly fails to report that knowledge in writing to the Dean of Students or other appropriate official of the institution.

SAGU will provide a summary of the Hazing Law, a copy of or link to a report on hazing committed on or off campus and SAGU will give notice of the report in orientation.

Reporting Procedures

A report or complaint of sexual harassment or misconduct should be made to one of the individuals listed below via email, phone call, private meeting, or private, written correspondence.

Dr. Fred Gore, Title IX Coordinator
fgore@sagu.edu | 972-825-4630 | 1-888-937-7248, ext. 4630

Ruth Roberts, Deputy Title IXCoordinator
rroberts@sagu.edu | 972-825-4656

Ron Crane, Campus Security
rcrane@sagu.edu | 972-923-5400

Lance Meche, Dean of Students
lmeche@sagu.edu | 972-825-4747

Residence Hall Directors
Bridges Dorm - 972.923.6100
Kendrick Dorm - 972.923.6151
Collins Dorm - 972.923.6119
Teeter Dorm - 972.923.7800
Guynes Dorm - 972.923.7902

Anonymous reporting is available through email at: titleix@sagu.edu, or by going to the University's website, www.sagu.edu, and clicking on Title IX at the bottom of the page. Also available on the SAGU Title IX webpage is the Title IX handbook, Anonymous Reporting form, Title IX FAQ's and Sexual Misconduct Brochure.

Rights of the Complainant and Respondent

Will the Title IX staff be sensitive to the needs of victims/survivors?
The Title IX staff will intentionally work to create a compassionate, sensitive environment to address the issues; offer an unbiased and transparent system for gathering facts; and connect all community members with appropriate support and resources.

Is there a time limit for filing a sexual violence or harassment report?
There is no time limit for making a report. SAGU encourages reporting an incident as soon as possible in order to maximize a prompt and effective response. The University does not, however, limit the time frame for reporting. If the respondent is no longer a student or employee, SAGU may not be able to take action against the respondent, but it will still seek to meet its Title IX obligation by taking steps to end the harassment, prevent its recurrence, and address its effects, when appropriate.

Will my complaint remain confidential?
The University will make all reasonable efforts to keep and protect the confidentiality of all parties involved, provided that it does not interfere with the University's ability to investigate and take corrective action.

What will happen when a Title IX complaint has been made?
Once a complaint has been reported, an official investigation will be launched with the intent to resolve the complaint within a reasonable period of time. This investigation would include opportunity for all parties to present witnesses and other evidence to prove or disprove the complaint. Once a resolution has been reached, all parties will be notified of the verdict and the appeal process. SAGU will take steps to prevent any recurrence and to correct its discriminatory effects on the complainant and others, if appropriate. It should be noted that once a complaint of sexual violence or harassment has been made, the University is obligated by Title IX to complete the investigation.

What are my rights as as complainant (victim) or respondent (accused)?
Both the complainant and respondent have the following rights when a sexual violence or harassment complaint has been made:

- To be treated with respect and dignity.
- To receive assistance from the University in reporting the incident to law enforcement, if desired.
- To receive information about the process used in the investigation and appeal.
- To receive information about counseling support available.
- To privacy to the extent possible consistent with applicable law and University policy.
- To have an advisor present throughout the investigation process.
- If both parties are enrolled in the same class, the option to drop class without academic penalties.
- To protection from retaliation and harassment while the disciplinary process is pending.
- To have reasonable and equitable access to all evidence.
- To choose whether or not to participate in the investigation process.
- To a prompt and thorough investigation of the allegations.
- To have a reasonable time to provide information, to the investigator.

- To raise any question regarding a possible conflict of interest on the part of any person involved in the investigation or verdict.
- To appeal the decision and any sanctions made by the investigators.
- To written notification of the verdict and the outcome of any appeal.

Someone has filed a complaint against me, what do I do?
If the behavior is brought to your attention, apologize; ask for a description of what was offensive and who found it offensive. Consider the following actions:

- If you realize that you have been inappropriate, apologize as soon as possible.
- Change your behavior.
- Recognize that other steps may need to be taken.
- Be careful of inappropriate advice that would lead you to minimize or ignore this issue.
- Seek the advice of appropriate University resources.
- Attend sexual harassment training.
- Know the policy on sexual harassment.

If You are a Victim of Sexual Violence or Sexual Assault

For definitions specific to Texas Law, please see Texas Statues at the following website: ***http://www.womenslaw.org/statues_detail.php?statute_id=5713#statue-top***

- Go to a safe location as soon as you are able.
- Seek immediate medical attention if you are injured, or believe you may have been exposed to an STI/STD or potential pregnancy. Baylor Scott & White Medical Center provides sexual assault exams for victims. Baylor Scott & White Medical Center – 469.843.4000, 2400 N. I-35 E, Waxahachie, TX 75165

Contact any of the following for immediate assistance:

On Campus:

- Title IX Coordinator – 972-825-4630 – 8 am to 5 pm, Monday – Friday
- Human Resources Director – 972-825-4656 - 8 am to 5 pm, Monday – Friday
- Campus Safety and Security Office – 972-923-5400 – 24/7 hours, 7 days a week
- Campus Counseling Center* - 972--825--4721 – 8 am to 5 pm, Monday – Friday
- Residential Life Office – 972-825-4683 - 8 am to 5 pm, Monday – Friday

**Denotes that this resource is confidential*

Off Campus:

- Elledge Counseling Associates* - 972-268-3096
- DonaldsonWellness Center* - 972-923-0730
- Domestic Violence* - 1-800-799-7233 - 24/7 hotline
- SAGU Care Therapy Now* - SAGU's Telehealth Program

**Denotes that this resource is confidential*

Note that campus officials may contact on-call staff from these departments when their offices are closed or they are otherwise unavailable to assist immediately.

If you are experiencing an emergency situation, you can call local police by dialing 911.

(1) In rape cases, the following steps need to be taken. It is important to preserve physical evidence that may include tissue and fluid samples, evidence of violence, sheets, towels, clothing, etc. You may choose to avoid washing, bathing, urinating, etc., until after being examined at a local hospital, if possible.

Baylor Scott & White Medical Center provides sexual assault exams for victims – 469-843-4000, 2400 N. I-35E, Waxahachie, TX 75165.

Because evidence of a sexual assault can deteriorate quickly, you may choose to seek medical exam as soon as possible. Evidence collection should be completed within 120 hours of an assault, but fluids, hair samples, and DNA can be collected for a long time thereafter. Even if you have washed, evidence can often still be obtained. After 120 hours, it may still be helpful to have medical attention, even if you are not trying to obtain evidence of an assault. Sexual assault nurse examiners (SANE) are trained in the collection of forensic evidence, and can check for injuries and exposure to sexually transmitted diseases. If you are still wearing any clothes worn during the assault, wear them to the hospital, but bring a change of clothes, as the hospital will keep the clothes you are wearing as evidence. If you have changed clothes, bring the ones you were wearing during the assault to the hospital in a clean paper (not plastic) bag or wrapped in a clean sheet. Leave sheets/towels at the scene of the assault. Police will collect them. Typically, police will be called to the hospital to take custody of the rape kit, but it is up to you whether you wish to speak with them or file a criminal complaint.

(2) Choose how to proceed. You have options: 1) Do nothing until you are ready; 2) Pursue resolution by the University; 3) Initiate criminal proceedings; and/or 4) initiate a civil process against the perpetrator. You may pursue whatever combination of options is best for you. If you wish to have an incident investigated and resolved by the University, students should contact the Residential Life office. Employees should contact the Human Resources office. University procedures will be explained. Those who wish incidents to be handled criminally should contact the Campus Safety & Security office or local police where the assault occurred. A campus official is available to accompany students in making such reports, if desired. Students should contact the Office of Student Development for more information and employees should contact the Human Resources office for more information.

Non Discrimination Policy

SAGU does not discriminate based on race, color, national origin, gender, disability, age, veteran status, or any other protected legal status in matters of admissions, employment, housing, educational programs or activities, except as granted by waiver from the US Department of Education. The University operates in compliance with federal non-discrimination laws, including:

- Title IX of the Education Amendments of 1972;
- Title VI and Title IX of the Civil Rights Act of 1964;
- Section 504 of the Rehabilitation Act of 1973;
- The Age Discrimination Act of 1975.

As a religious institution, the university is exempt from certain provisions and retains the right to make legitimate employment, admission, and educational decisions on the basis of religious tenets, consistent with applicable laws (Title IX statute, 1st Amendment, and Religious Freedom Restoration Act). Because of its affiliation with the General Council of the Assemblies of God and the North Texas District Council of the Assemblies of God, SAGU qualifies for the religious exemption under 20 U.S.C § 1681(a)(3) and 34 C.F.R. § 106.12.

STUDENT AND EMPLOYEE DRUG POLICY STATEMENT

SAGU, in accordance with high Christian standards of living, is committed to maintaining a drug-free environment. In support of the Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Act of 1989, SAGU has adopted the following policy statement as conditions of enrollment and/or employment:

1. As a condition of enrollment/employment, the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance or alcohol is prohibited at any time.
2. The University will comply with all applicable legal sanctions under local, state and federal law for unlawful possession, use, or distribution of illicit drugs and alcohol.
3. All students found in violation of this policy will be referred to the office of Residential Life. Employees found in violation will be referred to the Human Resources office.
4. Students/employees are required to notify Campus Security, Dorm Pastor, Dean of Students, or supervisor respectively

of any known criminal drug statute conviction or violation occurring at the University immediately upon knowledge of such conviction or violation. (See Spiritual Disciplines.)

5. The penalty for violation of any of the above statements may be termination from enrollment/ employment with referral given to the appropriate authorities for thorough prosecution.

6. The University will conduct a bi-annual review of its programs to:
   a) determine its effectiveness and implement changes if they are needed;
   b) ensure that the sanctions developed are consistently enforced.

ALCOHOL AND DRUG TESTING POLICY

Those in violation of University standards, city ordinances or state or federal statutes regarding (a) the manufacture, possession, use or distribution of illegal drugs, synthetic drugs (K2 and other synthetic cannabinoids, bath salts, or products used in a similar manner), alcoholic beverages or tobacco products or (b) the abuse of medications not prescribed to the individual and use of alcohol on or off campus will be subject to disciplinary action, including possible suspension from the university.

Students at SAGU are considered "in possession" and responsible for alcoholic beverages, illegal substances and prescription drugs not prescribed to the individual that have been determined to be on their person, in their possession, in their residence, or their vehicle. SAGU reserves the right to check for compliance with its alcohol/drug policy by various means, including active and passive alcohol sensors, random drug tests, and room searches (see room search section for procedures regarding room searches). Any member of the University community who refuses to take a breathalyzer test and/or drug test, and/or refused to provide consent for SAGU to be provided results of such tests (paid for by the student), will be considered to be in violation of the University's Alcohol and Other Drug Policy and could face possible suspension.

The University will consider testing when there is a reasonable cause. "Reasonable cause" for alcohol tests may include the odor of alcohol on a person's breath, slurred speech, glassy eyes, being unsteady or unstable on a person's feet and/ or similar observations. Reasonable grounds for drug testing may include, but are not limited to: incoherent, erratic or violent behavior; drug-related odors on person, clothing, room or vehicle; sudden unexplainable drop in academic or work performance; possession of drug paraphernalia; previous positive drug screen results; being cited for substance abuse violations by University or legal authorities; a report that is provided by a reliable and credible source regarding use of illegal substance. All test costs will be the responsibility of the student.

If a student is suspected of being involved in any alcohol or drug-related behavior, the following steps may be taken:

1. A test will be given immediately and if results are positive, the following may occur, depending on the severity and number of occurrences:

2. Student will be placed on immediate probation and duration will be determined.

3. Up to 2 random tests during the current semester

4. 2 random tests during the next semester (blood alcohol content tests and/or drug tests)

5. Refusing to take drug or alcohol testing will result in an appearance before the Student

6. Conduct Committee for further action. Student will be immediately suspended if positive.

7. If any future tests return positive, student will face Student Conduct Committee or immediate suspension.

8. If the test result is negative, SAGU will reimburse the student for the cost of the test.

MISSING STUDENT POLICY

Every SAGU employee and student has a duty to report a person believed to be missing to the Safety and Security Department at (972) 923-5400. The Department of Safety and Security immediately investigates any report of an individual missing from campus in collaboration with the Residential Life Department and the Dean of Students.

ACCESSIBILITY SERVICES

SAGU complies with the American with Disabilities Act. For inquiries, contact accessibilityservice@sagu.edu.

HEW REGULATIONS

HEW regulation 84:21...”No qualified handicapped person shall, because a recipient’s facilities are inaccessible to or unusable by handicapped persons, be denied the benefits of, be excluded from participation in, or otherwise be subjected to discrimination under any program or activity provided by the college.”

CAMPUS SAFETY REPORT

SAGU annually submits safety reports to the federal government. Current students will be notified of the availability of the reports by campus email.

COMMUNITY LIFE

COMMUNITY LIFE

DIVERSITY OF BACKGROUNDS AND DISCIPLESHIP

Community life at SAGU is a path of discipleship that reflects biblical principles and Christian teaching that encourages students to be loving and civil to one another. The heart of biblical discipleship at SAGU is to value individuality and personal growth within the context of community in light of personal responsibility toward oneself as well as respect for others. SAGU students are able to participate in spiritual formation within a discipleship setting which promotes academic success. We recognize that there is diversity among our student body in terms of our individuality and cultural backgrounds; however, we expect that our students submit themselves to the ideals unique to this community while continuously enrolled at SAGU.

COVENANT OF FAITH AND CONTINUED ENROLLMENT

Students agree to be included into SAGU's community upon entrance through application for admission when they sign a Covenant of Faith that summarizes the Biblical and Community Values listed in the SAGU Student Handbook (available online or through the Residential Life Department). The Covenant of Faith explains that attendance at SAGU is voluntary and is a privilege, not a right, and that SAGU may employ necessary measures to safeguard the ideals and values of the univeristy. Students reaffirm their commitment each semester by clicking "I agee" to their student bill that includes a statement saying they will continue to hold to the same Biblical and Community values that SAGU affirms that help students live in harmony and unity. Faculty and staff of the University have the right to address students when necessary to insure proper student behavior. The University reserves the right to declare an issue unsuitable for the campus community or environment as well as reserves the right to update the Student Handbook online for edits and pertinent information.

RESTORATIVE ACCOUNTABILITY PRACTICES

SAGU's desire is to provide its students and employees with a healthy Christ-honoring community, which requires accountability to the biblical values supported by scripture, as well as the community values that represent the SAGU family. Our aim is to be gracious and loving, while harmonizing accountability with restoration. Accountability is required for those who contradict SAGU's values; however, SAGU also supports the fact that people are part of God's creation who make mistakes while also possessing the need for reconciliation. Therefore, SAGU addresses student conduct concerns through restorative and developmental procedures. Our heart is to bring restoration in the midst of conflict and distress within relationships to focus on spiritual health and wholeness in order to accomplish the goals God has called students to fulfill. The purpose of restorative accountability at SAGU is to provide an atmosphere of truth and grace while promoting the academic integrity and mission of SAGU's historical foundation. In light of this, individual rights are protected, while personal responsibility is expected. Since SAGU provides educational opportunities as one its main functions, students will be reconciled to God and scripture, the student handbook and university, in addition to individuals and/or groups represented by the university and local community through accountability structures. Students choosing to reject restorative accountability or be involved in unlawful activities could be held to a standard outside of the restorative accountability process, depending on the issue and its severity.

BIBLICAL AND COMMUNITY LIFE POLICIES

Upon enrollment at the University each student makes a serious and spiritual commitment to follow the biblical and community values of SAGU, to take care of University property, and to assume all obligations as a student with discipline and integrity. All values of the university and admissions standards apply during the entirety of the student's enrollment including breaks between semester and summer break.

Wisdom and discernment concerning adherence of biblical and community values are given to Faculty and Staff. Should a specific item or situation arise that is not denoted in the Student Handbook, Faculty and Staff have the discretion to request students and residents to comply, and be adhered to in the spirit of Christian maturity and mutual submission.

SAGU considers the following behaviors to be unacceptable for its students. Engaging in these activities is a contradiction of the values of the University and could result in being held to a variety of restorative accountability practices or requirements beyond those practices put in place for the community as a whole.

Biblical Values

We avoid the following in view of scriptural values and principles concerning living lives of worship unto God, which

includes all breaks and holidays and whether the student or employee is on or off campus:

- Possession or use of any illegal drug, mind-altering substance (including medical marijuana), and/or drug paraphernal (see page 44).
- Any Scripturally prohibited sexual behavior including: adultery, fornication, any physical contact producing sexual stimulation, homosexuality, lesbianism, transgenderism, or romanticized same-sex relationships, visiting sexually oriented businesses, sexting through email, text, cellphone, digital apps or any other form of communication (see page 54).
- Dishonesty, cheating, falsifying testimony, falsifying chapel attendance or falsification of documents, including but not limited to applications for admissions (see page 19, 24 and 26).
- Stealing/possessing another person's property without permission (see page 56).
- Using profanity, obscenity, racist communication, slander, and gossip in speech or written materials, including use of acronyms (see page 36 and 55).
- Possession or use of books, literature, magazines, audio/visual materials and websites that are pornographic or inappropriate due to sexual content, obscene language, and/or violence as well as material promoting occult practices, witchcraft, or Satanism (see page 55).
- Causing physical, verbal, or mental harm to another person, including threats and harassment (see page 44).
- Violation of any civil or criminal law (local, state, federal), including but not limited to abortion, sexual violence, domestic violence, and dating violence (see page 39-43 and 56).
- Drinking alcohol, attending bars or places where men/women are sexually exploited, possession or use of tobacco or anything containing nicotine, including e-cigarettes or vapes, whether nicotine is used or not (see page 56).
- Gambling in any form (see page 57).
- Dancing at nightclubs, dance halls and bars, as well as sexually explicit dancing.
- Entertainment of any type that has a rating of "R" or higher is prohibited on campus. The University reserves the right to declare any entertainment inappropriate (see page 55).

Community Values

We avoid the following in light of the values held by the SAGU community when a student is in context of being in that community environment

- Unauthorized student visits to the room/residence of opposite gender, including mixed gender company off campus, including on campus and off campus students. (see page 62)
- Disruptions of chapel, classroom, cafeteria, dormitories, or other school events on or off campus.
- Disrespect to University authorities as well as failure to produce I.D. when requested by appropriate school personnel.
- Failure to respond to an official summons/notice sent by University. (see page 49)
- Possession of firearms, fireworks, or any device that burns or causes a fire, including but not limited to matches, candles, lighters, and illegal appliances. (see page 35)
- Tripping or tampering with fire equipment of any kind, including fire alarms, security alarms, thermostats, fire extinguishers, or lights.
- Defacing, destruction, or unauthorized removal/moving of school property.
- Having University property illegally in your room or possession; such as, unauthorized possession of an examination, campus keys, another's ID card, cafeteria dinnerware, University inventory tags, etc.
- Failure to comply with Fire or Weather alarm or drill. (see page 36 and 38)
- Failure to properly check out of Residence Halls properly at the end of each semester or out of the dorm overnight (see

page 62)

- Throwing items, including water, from Residence Hall windows.
- Pranks and/or hazing as well as failing to report incidents where hazing has occurred (see page 36, 40-41)
- Inappropriate use of windows or exits (including fire exits/escapes, roofs, cat walks, and hatches) before or after curfew (see page 63)
- Attempting to use a room that is unoccupied or empty in any form.
- Excessive noise or loud music during quiet hour (10 pm-10 am), disturbing the peace. (see page 62)
- Public display of affection (see page 54)
- Appearance policy violations (see page 57-59)
- Non pre-approved dancing/choreography.
- Poor clean room inspection (see page 60)
- Failure to report church attendance (see page 20)
- Having pets or animals in the Residence Hall.
- Having water fights, water balloons, or water guns in Residence Halls
- Grace minutes violation or coming in after curfew without signing in appropriately with dorm personnel or SAGU Security (see page 61)

BIBLICAL AND COMMUNITY LIFE PROCEDURES

Responding to Official Notice

A student is expected to make an immediate response to an official summons/notice from the Dorm Pastor, the Dean of Students, Director of Security and Safety Services, Faculty member, or any Administrative office of the University. Disregarding an official summons/notice may constitute grounds for further accountability.

Restorative Accountability Procedures

SAGU hopes to restore students who are out of alignment with the Biblical and Community Values described in the Student Handbook through restorative accountability. Restorative Accountability has a goal of reconciling individuals according to scripture when students come forward on their own or are remorseful and contrite concerning their issues and concerns when called in; however, there may be times when there may be a stronger consideration made between coming forward and being called in to review a student's conduct issue.

Final decisions concerning the requirements a student will receive in a Restorative Covenant will be based on:

1) number of occurrences during a student's tenure at SAGU

2) whether a Biblical or Community Value has been violated and the level of severity

A Restorative Covenant is an agreement between the student and SAGU (followed through by Residential Life personnel or its designees) that will encompass educational programming and/or accountability structures by restoring the student according to one or more of the following:

1) God and the scriptures

2) the SAGU Student Handbook and university

3) groups and individuals within the SAGU community

The aim of educational programming is to aid the student in learning from the mistake, while the aim of the accountability structure given is for the student to make amends and restore any harm caused. SAGU reserves the right to develop additional educational programming opportunities as well as accountability structures beyond what is listed in this handbook for the betterment of the individual.

If a student has violated a major Biblical Value, a Title IX violation, or has had multiple occurrences of maligning the Community Values, they could face suspension or expulsion from the university. In the event a student is suspended for a specified amount of time, the Dean of Students will design a Restorative Covenant for the student to agree to and sign in order to return to SAGU once the requirements listed are fulfilled, or the Dean of Students will recommend the student to the Student Conduct Committee for further review. Students who reject the recommendations provided by the Dean of Students in a Restorative Covenant for suspension can appeal to the Student Conduct Committee to present their side of the event or issue that occurred.

All major Title IX cases are reviewed by a separate procedure through the Title IX Committee, which is led by Dr. Fred Gore, SAGU's official Title IX Coordinator.

Transcript Notation

Texas State law requires all higher education institutions to include a notation on the transcript of any student "ineligible to reenroll in the institution for a reason other than an academic or financial reason." If the student chooses to withdraw from the institution during a serious disciplinary matter, the law requires the institutions to proceed with investigations. Notations on transcripts will be made for the duration of the suspension and coded according to the nature of the violation.

EDUCATIONAL PROGRAMMING

Warnings/Directed Conversations

Most first offense issues can be resolved through a warning and a conversation with the Dorm Pastor or Dean of Students, if necessary. Guidance according to biblical principles or from ethical/communal standpoints is often provided, yet the conversation is documented in the form of an incident report and placed in a student's disciplinary file stored in the Residential Life Office in order to track how many incidents any given student has during their tenure at SAGU. Many times, restorative accountability is met within the first conversation, however.

Phronesis

Students who offend a Biblical Value or major Community Value of the university may be required to attend Phronesis for 6 weeks. Phronesis is a values-based curriculum for either new students attending for the first time or for seasoned students that promotes the importance of practical wisdom, using discernment, and making better decisions for the future. Through the discipleship involved in Phronesis, the individual will have a better understanding of who they are and who they would like to become. The Dorm Pastors lead the discussions and provide any material required to complete over the course of the 6 weeks during the chapel hour when there is not a scheduled chapel. Phronesis is also used at times as a mentoring program for admissions applicants who admit to struggles with Biblical Values up to three years prior to applying to SAGU.

Reflective Assignments

Students may be required to read and/or research relevant material regarding the potential legal, ethical, or spiritual ramifications of the activity in question and write a report concerning the implication to a believer's lifestyle or community value.

Restorative Conversations/Apologies

In order to have a healthy community and not walk in offense, students in disagreement with one another may be required to have a restorative conversation or be involved in a formal apology to another student or employee of the university. Dorm Pastors and RA's are trained using solutions-focused techniques in order to perform conflict resolution. Peace and reconciliation are the goals for settling any conflict on the SAGU campus.

Spiritual Direction/Mentoring

SAGU is a firm supporter of spiritual direction and/or mentoring in the lives of its students. Students could be mandated to a mentor or spiritual director in the event of failing to follow the Biblical or Community Values of SAGU. Most of the time, mentoring and spiritual direction will accompany Phronesis, but the student could be assigned their RA, Dorm Pastor, or another faculty/staff member on the **SAGU campus.**

Counseling

There are times when a student has an issue that needs to be addressed within the arena of Christian counseling through the Counseling Services located in Bridges Hall. This is not to demean or demoralize the student, but to provide them care needed in order to bring life and empathy to them in the midst of their struggle.

Drug/Alcohol Education

Students found using drugs or alcohol or found in the presence of drugs or alcohol in any form could be mandated drug and alcohol awareness classes offered in the city of Waxahachie that are offered to the public at minimal costs. If mandated, the student will incur the cost in order to pay restitution for the offence or issue.

ACCOUNTABILITY STRUCTURES

Housing Review

If a student is under a housing review, they could end up not being permitted to live in or visit a particular dorm or hall or not be allowed to have a particular roommate. They could be required to live on campus if they are commuting, not be allowed to live in housing for a certain time, or have additional housing reconsiderations that fit the situation.

Loss of Privilege

Students given a "loss of privilege" requirement in a Restorative Covenant means they cannot be in a particular building, involved in a campus activity, have a loss of grace minutes, have an early curfew, or something similar regarding a loss of privilege.

Community Service

Students who are not able to pay restitution or a fine, are able to opt for community service, estimated at $10/hour of service. Some students may be required to perform community service as part of their accountability requirement. Community service will be determined by the Dean of Students and the Dorm Pastors and could be served either on or off of the SAGU campus.

Fines/Restitution

When a student violates the values of Southwestern Assemblies of God University he/ she may be assessed a means of providing restitution (restoring harm) in terms of a fine. Any fine should be resolved within the semester the violation has been committed. It is to be paid at the office of Student Billing in 1st Wing Davis. In some cases, a student could be allowed to perform "community service" as a form of restitution instead of restitution or a fine. All restitution and fines are placed in a SAGU general account for replacement of broken items, destruction, etc.

Drug Screening/Testing

In the event that a student admits to or is found guilty of drug possession, distributing, in the presence of, or usage of, they may be mandated to a particular amount of drug tests for a specified time on a Restorative Covenant. If the student fails any drug screenings/tests, the student will be in violation of their Restorative Covenant and could face suspension.

Disciplinary Probation

A student may be placed on "disciplinary probation" for a major issue or the accumulation of several minor issues.

1. A student could be placed on "disciplinary probation" for a major issue or accumulating several minor violations of the biblical and community values of SAGU. The student could face the Student Conduct Committee as well.
2. If under 18 years of age, whenever a student comes under "disciplinary probation" the Dean of students contacts the parents or guardian explaining the circumstances.
3. Students under "disciplinary probation" are not permitted to participate in any extracurricular activities, such as traveling groups, varsity sports, club sports, chapel leadership/music, school musicals/programs, summer/holiday tours, hold an office in clubs, classes, SMA or Student Congress, or engage in a school activity or external ministry which puts them in a visible, public role.
4. If a student under "disciplinary probation" commits another issue, major or minor, that student could be required to appear before the Student Conduct Committee.
5. Any student who incurs disciplinary probation two semesters in a row will be suspended.
6. Probation will cease based on the time period prescribed or requirements requested of the student to complete.

Campusing

Under the supervision of the Dean of Students a student may be "campused" as a part of accountability. Campusing is defined in two ways:

1. "Full campusing" means that a student is restricted to the campus at all times and is confined to the dorm room except for church attendance, employment, meals, classes, chapel services, or when going to the Barnes Student Center to check his/her mail. Other than the assigned roommate, visitors are not allowed.
2. "Regular campusing" means that a student is confined to his/her room for a specific time until an ending point is reached by the Dean of Students.

Withdrawal

A student who does not cooperate with the aims and ideals of the university could be asked to withdraw or be denied re-admission whenever the general welfare demands it, even though there may be no specific breach of conduct. Students with extremely poor mental health needing professional help beyond the scope of the university could be asked to withdraw with proper guidance and pastoral care with a potential success plan to return.

Disciplinary Suspension

A student's tenure could be interrupted for a specific length of time in such cases where, in the opinion of the University, it will benefit the student or preserve the Biblical and Community Values of the institution. SAGU reserves the right to suspend students because of low levels of scholarship or a conflict of values with those which the university seeks to maintain.

In the event a student is suspended from the institution, he/she will be required to contact his/her parent or guardian immediately. A refund of room and board charges will follow standard refund policies applicable to student withdrawal. All students re-admitted after suspension for disciplinary reasons are placed on disciplinary probation for the first semester after their return. Further violations could result in suspension of the student.

Students who are suspended could be required to vacate the campus community no later than 24 hours after the decision to suspend has been rendered. Suspended students are not allowed on campus or at any University sponsored event off campus, including athletic events unless given special permission from the Dean of Students and are viewed as trespassers subject to arrest and prosecution.

Suspended or students who are withdrawn and who support the endeavor, can be called by their Dorm Pastor to maintain contact and continue a pastoral relationship.

Expulsion

Students who have committed such an offense that the overall safety and security of SAGU students or SAGU employees are in jeopardy, could face expulsion and not be permitted to return to SAGU or attend SAGU events (on or off campus) for an indefinite period of time.

Student Conduct Committee Procedures

SAGU holds that every student, upon signing the university application form, is under moral covenant to the university to abide by its values. Consequently, each student is responsible to exercise self-discipline to live within the limits of those values. Because the student body is composed of persons who are devoted to Christ and who consider mutual submission and Christian humility valuable assets to the building of strong character, this should not be a concern.

In the case of a serious violation of the values of the university, the Dean of Students will initiate the following process:

1. The Dean of Students will notify the student to appear before the Student Conduct Committee that is made up of SAGU Faculty and Residential Life staff members.

2. The Committee will discuss the violation(s) with the student and the student will be permitted to explain his/her behavior.

3. The Committee has the right to suspend or expel a student when the members are convinced that a major violation of school values has been committed or terms of disciplinary probation have been violated.

4. In the event of suspension or expulsion, the student must leave campus within 24 hours. Any student denied admission or suspended for disciplinary reasons is banned from the campus except by special permission from the Dean of Students.

5. The decision of the Student Conduct Committee is communicated to the student by the Chairman of the Committee and the Committee will then have prayer with the student.

6. The decision of the Student Conduct Committee is communicated to the parents or guardian of a dependent student under 18 years of age, by the Dean of Students.

7. A student suspended by the Student Conduct Committee can choose to appeal the decision of the Committee. The appeal process is as follows:

a. The student must file a formal written appeal to the Appeals Committee through the Vice President for Student Development no later than 5:00 pm on the following day after the Student Conduct Committee meeting. If no formal appeal has been filed by 5:00 pm on the following day, the Student Conduct Committee decision will be final.

The Vice President for Student Development shall refer the appeal to the Appeals Committee within twenty-four hours with any additional information pertaining to the matter in question. The Appeals Committee is made up of select members of the Administration as appointed by the President.

b. The decision of the Appeals Committee is communicated to the parents or guardians of the dependent student less than 18 years of age, by the Vice President for Student Development.

c. The decision of the Appeals Committee will be considered final.

8. The Appeals Committee has the prerogative to consider all decisions made by the student conduct committee and to:

a. Reaffirm the action of the Student Conduct Committee, or

b. Lessen the severity of the action taken by the Student Conduct Committee, or

c. Increase the severity of the action taken by the Student Conduct Committee.

Information for Crime Victims about Disciplinary Proceedings

Disclosure Requirement Information provided to victim of crime HEOA Sec. 493(a) (1)(A) amended HEA Sec. 487(a) 20 U.S.C. 109(a) (26) Southwestern Assemblies of God University. Upon written request, discloses to the alleged victim of any crime of violence, or a non-forcible sex offense, the results of any disciplinary proceeding conducted by the University against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased because of the crime or offense, the information shall be provided upon request to the next of kin of the alleged victim. For more information, please contact the Dean of Students, 972.825.4747.

Student Complaints

The University regards general complaints with appropriate attention. The student body is regularly polled with respect to academics and student life. Faculty members, College Deans, and the Vice President for Academics are approachable concerning classroom and curricular matters. Student Congress executive officers regularly share student concerns with the Vice President for Student Development. Students are welcomed to visit with the Vice President for Student Development to make personal concerns known. Formal written complaints may be filed with the Vice President for Student Development.

Iniatiating and Processing a Complaint

Any student that wishes to log a complaint must first discuss it with the Dean of Students with the objective of resolving the matter informally. Should this informal discussion fail to satisfy the student, then a formal written complaint must be filed with the Vice President for Student Development. No complaint will be received in which the complaint refuses to commit to written record. All persons against whom a complaint has been filed will be notified of the allegations. A complaint may be withdrawn at any step without prejudice and cannot be reopened.

Procedure

Step 1: The complainant shall file a formal written complaint with the Vice President for Student Development using the Student Complaint Form that can be acquired from the Student Development office, or on the SAGU website (www.sagu.edu/complaintform). This form should be filed no later than 10 days after the incident involved in the complaint.

Step 2: Upon evaluation by the Vice President for Student Development, an investigation will be conducted. The investigation may include interviews of all parties involved in the complaint and the gathering of all available evidence. In the event that the matter involves academics, the complaint will be turned over to the Vice President for Academics for investigation and processed according to academic policy.

Step 3: Once the matter has been investigated, The Vice President for Student Development will inform the complainant of the

resolution. If the student is not satisfied with the resolution, they may appeal to the President of the University. The President will appoint a minimum of three university personnel as a final appeals committee that will review a complete written history of the case. The decision of the appeals committee shall be final.

In the event that a student believes he/she has been unfairly treated, or has issues with the University that cannot be resolved by the methods outlined above, he/she has the right to contact our accrediting agencies and/or various state and other governmental agencies (www.sagu.edu/campus-life/complaint-procedure).

For students attending SAGU Valor in Griffin, Georgia, in the event your issues with the University cannot be resolved by the methods outlined above, you may contact the Georgia Nonpublic Postsecondary Education Commission, 2082 E. Exchange Pl. #220, Tucker, GA 30084-5334; 770.414.3300; www.gnpec.org.

DESCRIPTIONS OF BIBLICAL VALUES

Public Behavior for Relationships

Public behavior is that behavior with the opposite sex that is considered appropriate in places understood to be public and in places occupied, open to and in full view of others. (Note: Apart from a student's dorm room, the entire campus at SAGU is considered public.)

The following is considered appropriate public behavior by couples at SAGU: sitting together, holding hands, a woman taking the arm of her date, and a discreet, brief "good-night" kiss.

The following is considered inappropriate public behavior by couples at SAGU, including but not limited to: leaning or lying on each other, petting, fondling or caressing each other, extended periods of kissing and body massages.

Private Behavior for Relationships

Private behavior is that behavior with the opposite sex that is considered appropriate in places not designated as public or commonly understood as public. Places that are private in character and nature – times when a couple is alone, not in the presence of another person or couple, away from others.

It is understood and recognized that private behavior will not be governed by the same guidelines as public behavior. At the same time, however, it is expected that Christian couples will always conduct themselves in a way that avoids undue temptation and is glorifying to God. In light of that, the following things will be considered inappropriate private behavior for couples at SAGU: laying on each other, petting, fondling or caressing each other, extended periods of heavy kissing or hugging, visiting in each other's residence, sexual relations of any kind or degree outside of marriage are strictly forbidden, or body massages.

NOTE: The Vice President for Student Development, the Dean of Students, Dorm Pastors, Resident Assistants, Faculty, Staff, and Administrative Personnel have the authority to interpret, apply and enforce these guidelines. Students who violate them may be reported to Administrative Personnel, Staff, Faculty, Resident Assistants, Dorm Pastors, the Dean of Students, and the Vice President for Student Development who may initiate disciplinary action.

Sexual Identity/Transgenderism

Southwestern Assemblies of God University is a Bible-based institution for theological and professional studies. Affiliated with the General Council of the Assemblies of God, SAGU embraces and supports its doctrinal teachings. Further, SAGU embraces standards of conduct that are the same as those generally accepted by the Assemblies of God. Additionally, the University has established a biblically and morally based Standard of Conduct that guides expected behavior while a student is enrolled.

The University believes that God created mankind in His image, both male and female (Genesis 1:27; Matthew 19:4-5.) We further believe that God established an individual's gender at birth. Any advocacy, expressions of sentiment or practices otherwise are out of harmony with the religious convictions of SAGU. Thus transgenderism is disapproved. The same standard applies to all administration, faculty, staff, and students. (See also the A/G paper on http://ag.org/Beliefs/Position-Papers).

Sexual Behaviors

SAGU does not support any Scripturally prohibited sexual behavior as described in Exodus 20:14; Proverbs 6:32; Matthew 5:27-28; Matthew 15:19; Mark 7:21-23; Romans 13:9; I Timothy 1:8-11; and I Corinthians 6:13, 6:18 including: adultery, fornication (which by scriptural definition encompasses intercourse and oral sex), any physical contact producing sexual stimulation, homosexuality, lesbianism, transgenderism, visiting sexually oriented businesses as described in Galatians 5:19-21; I Thessalonians 4:3; and

Hebrews 13:4, sexting i.e. creating or sending images or videos of a sexual nature via email, text, cellphone or any other form of communication. Students may not engage in romanticized same-sex relationships or be engaged in any sexual relationships. Any student struggling with same-sex attraction is encouraged to seek counseling at the Student Counseling center. (See also the A/G papers at https://ag.org/Beliefs/Position-Papers).

Dating Relationships

Students are encouraged to follow the teachings of the Word of God when dating so that their conduct does not bring reproach upon the cause of Christ. Students are warned against any practices which might be interpreted as stalking or sexual harassment. It is expected that students will demonstrate public and private behavior in their dating and friendships that is glorifying to God and in keeping with a Christian testimony. They need to be sensitive to those around them and should not conduct themselves in an offensive or inappropriate fashion. SAGU strongly disapproves of private visitations by opposite gender students in either party's residence.

Employee-Student Relationships: Faculty and/or staff members may date students only after consultation with their area administrator and the Vice President for Student Development.

Engagement and Marriage

Hasty engagements and marriages are discouraged. Students contemplating marriage are encouraged to participate in the Engaged & Pre-Engaged Seminars.

Married students should exercise all caution to protect their family relationships. Discipline and character are important to have while facing the rigorous challenges of higher education. (See also the A/G paper on https://ag.org/Beliefs/Position-Papers).

Divorced Students

Individuals who are divorced but not remarried and whose former spouse is still alive, may be admitted under the following conditions:

1. The divorce must have been legally finalized for at least three months before Enrollment.

2. Divorce students must agree to a pre-registration interview with the Dean of Students, or his designate, as well as a session with a university counselor.

3. The student may be required to live off-campus.

4. Individuals who are separated from their spouses are not permitted.

Communication

Using profanity or obscenity in your speech or written materials, including but not limited to text messaging, smart phone apps, online messaging and social media. This includes using acronyms to describe inappropriate speech or profanity (Matthew 15:19;

Ephesians 5:3, 5:4; and Colossians 3:8-10) as well as possessing material on occult practices, witchcraft, Satanism as described in Galatians 5:19-21.

Dishonesty, cheating, falsifying testimony, falsifying chapel attendance or falsification of documents, including but not limited to applications for Admissions as described in Jeremiah 7:9-10; Matthew 15:19; and Mark 7:21-23 (see also p. 30, Academic Dishonesty/Cheating).

Social Networking

Internet sites like Twitter, Facebook and others, have provided numerous ways for individuals to connect and stay in touch. Students must be careful that the material that is posted on their account falls within the biblical and community standards of SAGU. Any illegal or inappropriate behavior or language posted online violating standards of the University can be used as evidence for disciplinary actions by the University. Vulgar language and lewd images are improper for a person of moral integrity. In addition, students need to be aware that the material on their site is open to public viewing and potential employers, graduate schools and others can obtain access to postings.

Entertainment and Media

SAGU recognizes the legitimacy of a wide variety of tastes in media acceptable to Christians. People from diverse backgrounds, cultures, and levels of spiritual maturity must live with each other in a harmonious Christian campus community. Use of media

should inspire, not depress; edify, not tear down; promote healthy, holy values; not attack them. No unrated, X-rated, NC-17, MA or R-rated media will be allowed on campus.

The appropriateness of media will be determined by: loudness, lyrics and atmospheric effects within the campus community. Students are to show consideration for others in the way media is played. Those repeatedly offending the dormitory community by inconsiderate use of their media equipment are subject to having that equipment impounded by the Dorm Pastor. Media which portrays negative themes and activities or themes offending the Biblical and Community Values of the university, together with their covers or posters are not to be brought to campus. Those discovered on campus may be impounded by the Dorm Pastor.

All personnel involved on the campus, including administration, faculty, staff, and students, are subject to the ethical, moral, social, and spiritual standards of conduct approved by the Assemblies of God. All are expected to evaluate all forms of entertainment in light of their faith in Christ Jesus as Lord and Savior. External rating systems are inadequate for developing discernment but can be used as a point of reference. All individuals are encouraged to think seriously about the moral implications of what is watched without relying solely on the entertainment industry's rating standards. All entertainment choices (e.g. television, video, movies, internet, computer games, music, publications, comedy clubs, theatre productions, etc.) should be limited to those which contribute to healthy spiritual, intellectual and social development. Activities and entertainment that are of questionable value or diminish a person's moral sensitivity should be avoided. Entertainment that has a rating of "R" or higher is prohibited on campus. The university reserves the right to declare any entertainment inappropriate.

No SAGU student may make any audio or video recordings or take any pictures of another person(s) anywhere on the SAGU campus where there is an expectation of privacy. Students should respect any reasonable expectations of privacy concerning another member of the SAGU community.

Violation of Civil or Criminal Law

Stealing (possession of another person's property without permission) as described in Jeremiah 7:9- 10; Matthew 15:19; Mark 7:21-23; and Ephesians 4:28 is not permitted in any form. Violation of any civil or criminal law - local, state, federal (including but not limited to spouse or child abuse, child neglect, sexual harassment, stalking) as described in Hebrews 12:14 - Students under criminal investigation can be placed on probation or suspension until cleared of all charges.

Pregnancy

SAGU strongly believes in the sanctity of all human life including an unborn child conceived in or outside of marriage. The university encourages students to carry their child to full term and strongly opposes abortion. Students are encouraged to seek support through resources such as the Residential Life Department including dorm pastors and the Dean of Students as well as the Student Counseling Department. Both departments are committed to helping students navigate the complex needs of pregnancy. In the event the pregnancy is outside of marriage, the student is still encouraged to communicate in light of the sensitive situation through the same avenues. In honoring SAGU's redemptive model, the university will pursue the best course of action for all those involved (the expectant parents, the unborn child, and the SAGU community). We aim to respond in grace and love while maintaining a high-level of confidentiality.

Abortion

We believe in the sanctity of life and support a student's (married and unmarried) decision to carry her unborn child to birth. We strongly oppose abortion (as described in Romans 13:9 and 1 Timothy 1:8-11) to terminate a pregnancy. (See also the A/G paper on https://ag.org/Beliefs/ Position-Papers).

Alcohol, Attending Bars/Clubs, Use of Nicotine

A thorough review of Scripture reveals stern warning against intoxicating drink and a call to separation from such drink. The spirit and intent of Scripture emphasize the consequences of recreational consumption of alcohol. Students are prohibited from possessing, drinking alcohol, being in the presence of, or attending bars (places where the primary function is serving alcohol or hookah, and/or dancing) or attending places where men/women are sexually exploited. A business may be a bar/lounge/club if it (a) requires an ID for admission, (b) advertises alcoholic beverages, and/or (c) provides social dancing and drinking (See also the A/G paper https://ag.org/Beliefs/Position-Papers) and that certain products are a danger to one's physical and psychological well-being, possession or use of tobacco or anything containing nicotine (including e-cigarettes or vapes, whether nicotine is used or not) or medicinal marijuana is prohibited.

Dancing in a setting in which alcohol is a primary influence, as well as sexually explicit dancing, is prohibited in view of the expectation that we honor God with our body as a temple of the Holy Spirit (I Corinthians 6:18-20). This prohibition would include,

but not be limited to nightclubs, dance halls and bars.

Alcohol and Drug Testing

SAGU does not permit the possession, use, or being in the presence of any illegal drug, mind-altering substance, and/or drug paraphernalia (See also the A/G paper at http://ag.org/Beliefs/Position-Papers). Under the Higher Education Opportunities Act of 2008, federal law requires the university to notify students that a criminal conviction for any drug offense may result in the student losing his/her financial assistance related to any Title IV, HEA grant, loan, or work-study programs. Therefore, a student's ability to obtain financial assistance upon returning to the university after completion of a suspension may be impacted.

Those in violation of University standards, city ordinances or state or federal statutes regarding (a) the manufacture, possession, use or distribution of illegal drugs, synthetic drugs (K2 and other synthetic cannabinoids, bath salts, or products used in a similar manner), alcoholic beverages or tobacco products or (b) the abuse of medications not prescribed to the individual and use of alcohol on or off campus will be subject to disciplinary action, including possible suspension from the university. Students at SAGU are considered "in possession" and responsible for alcoholic beverages, illegal substances and prescription drugs not prescribed to the individual that have been determined to be on their person, in their possession, in their residence, or their vehicle.

SAGU reserves the right to check for compliance with its alcohol/drug policy by various means, including active and passive alcohol sensors, random drug tests, and room searches (see room search section for procedures regarding room searches). Any member of the University community who refuses to take a breathalyzer test and/or drug test, and/or refused to provide consent for SAGU to be provided results of such tests (paid for by the student), will be considered to be in violation of the University's Alcohol and Other Drug Policy and could face possible suspension.

The University will consider testing when there is a reasonable cause. "Reasonable cause" for alcohol tests may include the odor of alcohol on a person's breath, slurred speech, glassy eyes, being unsteady or unstable on a person's feet and/or similar observations. Reasonable grounds for drug testing may include, but are not limited to: incoherent, erratic or violent behavior; drug-related odors on person, clothing, room or vehicle; sudden unexplainable drop in academic or work performance; possession of drug paraphernalia; previous positive drug screen results; being cited for substance abuse violations by University or legal authorities; a report that is provided by a reliable and credible source regarding use of illegal substance. All test costs will be the responsibility of the student.

If a student is suspected of being involved in any alcohol or drug-related behavior, the following steps may be taken:

1. A test will be given immediately and if results are positive, the following may occur, depending on the severity and number of occurrences:

    A. Student will be placed on immediate probation and duration will be determined.

    B. Up to 2 random tests during the current semester

    C. 2 random tests during the next semester (blood alcohol content tests and/or drug tests)

    D. Refusing to take drug or alcohol testing will result in an appearance before the Student Conduct Committee for further action. Student will be immediately suspended if positive.

2. If any future tests return positive, student will face Student Conduct Committee or immediate suspension.

3. If the test result is negative, SAGU will reimburse the student for the cost of the test.

Gambling

Gambling is defined as "any activity in which wealth exchanges hands, mainly on the basis of chance and with risk to the gambler." Scripture is clear regarding a believer's responsibility to be a careful steward of one's life and resources; therefore, students are restricted from participating in all forms of gambling. This includes internet poker/gambling (See also the A/G paper https://ag.org/Beliefs/Position-Papers)

DESCRIPTIONS OF COMMUNITY VALUES

Appearance Policies

SAGU's statement of purpose and core values reflect an intention to provide students a comprehensive educational experience that prepares them mentally, spiritually, physically and socially. The University's appearance standards are, first, designed to create an environment that encourages spiritual formation; and secondly, to prepare students for success in the professional workplace.

A follower of Christ desiring to successfully serve in vocational ministry, counseling, corporate business, etc., must understand what clothing, hair style, and adornment is appropriate for different settings. As a follower of Jesus Christ, our appearance should be modest and not call attention to oneself (I Peter 3:3-4).

SAGU expects all students to be clean, neat, dressed in good taste, and avoiding bizarre or extreme styles, including form-fitting clothing. Shoes must be worn at all times in public areas. All types of head coverings, ear buds or headphones are to be removed in chapel.

All appearance standards specified below are to be observed campus-wide with no exceptions. They apply to all students, single or married, living on-campus or off-campus. The dress code is in effect at the beginning of each semester, during finals, during summer sessions, and to all students on campus during vacation and holiday periods. Under all circumstances, modesty is the standard for all occasions.

The university reserves the right to declare any single piece of clothing or decoration as unsuitable attire for any occasion.

Chapel/Travel Ministry Attire

Students may be involved in chapel ministry. The following guide concerns acceptable platform wear under normal circumstances. Its application pertains to student speakers, worship leaders, musicians, singers, choir members and other platform leadership roles.

Men
Dress slacks, jeans (no holes) and shirts with a collar (no shorts, flip flops, tennis shoes, or earrings).

Women
Dress slacks, jeans (no holes), dresses, skirts of a modest length (no slits above the knee) and shirts with a collar or blouses (no shorts, flip flops, tennis shoes, or nose rings).

Community Attire

Men
Full-length shirts, sweaters, sweat shirts, or t-shirts with acceptable/appropriate logos are acceptable. Sleeveless types are permitted outside of class and chapel provided they are cut close under the arm and not made of see-through material (for chapel and class, tank tops of any kind, are not permitted). Slacks, jeans (holes permitted up to the knee), sweat pants or shorts (mid-thigh) are acceptable (spandex or any other form-fitting clothing is not allowed). Pajama items are not acceptable as outerwear at any time. Ear rings are permitted, gauges are not permitted. Bizarre hairstyles are not permitted.

Women
Dresses, skirts or hemlines no higher than 2 inches above the knee in length will be permitted for class or chapel. Proper undergarments are required. Since a regular brassiere is to be worn, no skin lower than this undergarment should be exposed in the front or back. The dress is required to have a decent neckline. No dress should have holes cut out of the material in the front or back. The dress should not be molded to the body, and if the dress is made of sheer material, it must be fully lined.

Full-length shirts, blouses, sweaters, sweat shirts, or t-shirts with acceptable/appropriate logos are acceptable. Sleeveless types are permitted outside of class and chapel provided they have a two-inch width shoulder, are cut close under the arm and not made of see-through material (for chapel and class, tank tops of any kind, are not permitted). No midriffs allowed. Slacks, jeans (holes permitted up to the knee), jogging suits (with proper undergarments) or shorts (mid-thigh) are acceptable (spandex o r form-fitting shorts are not permitted). If wearing yoga pants, tights, or leggings, shirts must go down to fingertip length. Pajama items are not acceptable as outerwear at any time. A nose ring is permitted, but gauges are not permitted. Bizarre hairstyles are not permitted.

While the above policy reflects broad parameters for community attire, individual sponsors, faculty and staff members may have additional specific standards for students while participating in particular university sponsored events or programs.

Athletic Attire for Participants

Men
Full-length t-shirts, sweatshirts with sweat pants, or tank tops with uniform shorts or those approved for an activity (spandex or any

other form-fitting clothing worn by itself is not permitted). Athletic attire must be modest in length and fit.

Women
Full-length t-shirts or sweatshirt (sleeveless types not permitted) with sweat pants, uniform shorts or those approved for an activity (spandex or any other form-fitting clothing worn by itself is not permitted). If wearing yoga pants, tights, or leggings, shirts must go down to fingertip length. Athletic attire must be modest in length and fit.

Varsity Sports for Men and Women

Uniforms will be modest and appropriate. Uniforms will be chosen and approved for each sport. Practice clothing may be similar, but not briefer than team uniforms.

Special Occasions

The following is approved dress code for special occasions such as Homecoming, Class Night and the Athletic Banquet. See Dorm Pastor for guidelines.

Men
The platform ministry attire offers a basic guideline for attire. Tuxedos are also acceptable. Outfits that are wild or bizarre in design or color will not be permitted. Participants/Students are recommended to wear a suit that is a dark color. All attire must meet expectations or the candidate will not be able to participate.

Women
Dresses, skirts or hemlines no higher than 2 inches above the knee in length. Spaghetti strap gowns are allowed, provided they meet the modesty guidelines. See Dorm Pastor for guidelines. Proper undergarments are required. Since a regular brassiere is to be worn, no skin lower than this undergarment should be exposed in the front or back. The dress is required to have a decent neckline. No dress should have holes cut out of the material in the front or back. The dress should not be molded to the body, and if the dress is made of sheer material, it must be fully lined. All attire must meet these stated expectations or the student will not be able to participate.

Private Time

For the privacy of their rooms students discretely choose their own dress. Students are permitted to follow the leisure dress code in dorm lobbies. At no time are students permitted to stand in their room window or have their dorm door open when inappropriately attired.

Summary of Appearance Policies

While the above policies reflect broad parameters for community attire, individual sponsors, faculty and staff members may have additional specific standards for students while participating in particular university sponsored events or programs. Failure to comply with these policies may result in loss of ministry opportunity by decision of the Chapel Worship Director, Sponsor, the Dorm Pastor, the Dean of Students, Administration, Faculty or Staff. Further explanation will be provided during Dorm Orientation.

HOUSING AND ON-CAMPUS POLICIES

Residence Halls

SAGU fosters a community life on its campus that will properly reflect a Christian attitude. Cooperation, respect for the rights of others, respect for property, respect for authority, cleanliness and good personal habits are factors that are important in Residence Hall life. Violations of these values could result in loss of rights and/or privileges. .

Each room in the Residence Halls is equipped with a microfridge unit (refrigerator/freezer/microwave), access to a telephone and phone number (upon request), and computer network access.

An on-campus student is any student living in a Residence Hall. All students under 23 years of age are expected to live in one of the Residence Halls. All students who are 23 years of age or older must be approved by the Dean of Students to reside in a Residence Hall. Any exceptions to this policy requires approval of an application by Residential Life.

Room Reservation

All new students and incoming transfer students are charged a $150 non-refundable room fee. Each semester, returning students wishing to reserve a room will pay in advance a non-refundable reservation fee of $50. These reservations are taken during the last

months of each semester. After the first three weeks of this reservation period, all remaining rooms are available on a first-come, first-served basis. This $50 fee will be credited to the student's account at the close of late registration upon proof of dormitory occupancy.

Room selection is only guaranteed until the close of the first day of registration unless the student verifies to the Residential Life office that they are returning or not returning. All reserved rooms that are unclaimed could be given away by the first day of classes.

If the returning student pre-registers for the following semester classes, the $50 fee is waived.

Room Consolidations: At times, reservations are made for new students or returning students which are not filled by that individual. As we are informed that a room reservation is not going to be filled by said individual, the individual who has arrived and properly checked in may be required to consolidate to or with another single student. It is our sincere desire to have all rooms and residents set by the first Monday after classes begin. Should a resident refuse to move or graciously accommodate a roommate being placed in his/her room, the University reserves the right to add an additional room fee at half of the cost of another person for the room.

Single Room Fee: Requests for a single room are based on availability. Requests can be made during the time of room reservations; however, if a situation arises when the room is needed, SAGU deems the right to fill the empty bed(s) as necessary. The single room charge will be placed on the student's bill during the late registration time period and will be an additional 50% of the room fee.

Room Usage

The room will be taken care of by its occupants. Decorations and pictures may be hung after receiving approval from Dorm Pastor. Nails or the equivalent should not be driven into the walls, closets, or furniture. Tape with hooks should be used to hang pictures. Curtains should be hung under the direction of the Dorm Pastor. Do not glue mirrors or cork to the walls. Fines will be levied if permission and approval is not sought and the student may be required to have the room repainted in an appropriate fashion at their own expense. A $1 fee will be assessed for reentry of student's dorm room. Students or guests are not permitted to arbitrarily use rooms that are designated as empty or unoccupied.

Room Furniture

Every student is provided with a dresser or chest of drawers, desk, chair, bed and a microwave/fridge combo (to be shared with one other roommate). Students are expected to take care of University furniture. When assuming occupancy, the student becomes responsible for the room furniture.

Students will be charged for defacing or destruction of room furniture.

Furniture must not be moved from one room to another or one dormitory to another or taken apart without permission from the Dorm Pastor.

Dorm residents are permitted to personalize their rooms with their own furnishings—except for what is provided for the student by SAGU (i.e., bed, microfridge, etc.)—however, they are not permitted to have any outward facing objects (i.e., flags, posters, signs, etc.) visible from the window to the outside. Beds have to be separated by a dresser or at least a 2 foot space, so that no two beds are pushed together side-by-side. Residents are encouraged to remember rooms are limited in size and roommates share an equal right to personalize their room.

Room/School Property

Students will be charged for the repair of any damage done to school property. Students have the opportunity to list any prior damages to their room or furniture on their occupancy voucher upon check- in at the beginning of each semester. The Director of Maintenance will assess the damage and make recommendation to the Dean of Students. Student Life will notify the student in writing and inform the Accounting office, who will add the charges to the student's school bill.

Room Cleanliness

A direct relationship exists between the way rooms are maintained and student attitudes. Each student is responsible for the daily care and cleaning of the room to promote a healthy community as well as harmony between roommates and suitemates. A planned room inspection occurs once a week. Unannounced room checks will be made periodically to ensure that rooms are kept neat and clean.

Campus Days

This is an extraordinary event held on campus several times a year. Dormitory residents should expect to share their rooms and

minister to prospective students who visit classes and participate in school devotions. Everyone works hard to make the event special for both our current and future students. Since hospitality is a mark of Christian leadership (1 Pet. 4:9 “Be hospitable to one another without complaint”; also Heb. 13:2; Rom. 12:13; 1 Tim. 3:2), this is a great opportunity for SAGU Lions to shine for the Lord and touch lives through courtesy, care and compassion.

Loss of Personal Property

For one’s own protection, rooms should be locked at all times when not occupied. The University is not responsible for the loss of personal belongings of students in any building. Students may check with the Office of Safety and Security for any lost items.

SAGU assumes no responsibility for any loss of or damage to personal items, supplies, clothing, personal furniture, carpets, etc. due to fire, theft, inclement weather or otherwise. Students desiring to protect personal property should contact their insurance carrier to purchase “renters type” insurance. The Business office may be contacted for a referral to an insurance carrier, if needed.

Residence Hall Lobby

Furniture is not to be rearranged in Residence Hall lobbies without permission from the Dorm Pastor. Students are required to observe the lobby regulations each Dorm Pastor establishes for his/her lobby. Students are to treat the lobby furnishings with respect, and will be charged for any damage to lobby furnishings. Lobbies are considered “closed” during all chapel services, regular times for Sunday church services and during Dorm Devo times.

Residence Hall lobbies will close during the following times for worship services:

Sunday Morning: 9:30 am - Noon
Monday Evening: During Devos

Room Changes

A student may not change dorm rooms without the specific and written approval of the Dorm Pastor and Dean of Students. A form is provided for this transaction. Room changes must be completed by the first Monday after classes begin or with direct permission from the Dean of Students.

Moving from one Residence Hall to Another

This is prohibited unless approved in writing by both Dorm Pastors and the Dean of Students. A form is available in the Residential Life office. All moves must be made by the first Monday after classes begin.

Curfew*

Beginning last day of registration, SAGU follows this schedule:

Sunday - Thursday	12:00 Midnight
Friday - Saturday	1:00 am

(Each night the gymnasium and volleyball court will close no later than 1/2 hour before curfew, and/or earlier as posted.)

Since the security of SAGU is a matter of utmost importance, Residence Hall entrances are locked promptly at curfew. Students are expected to be in their Residence Hall by curfew. All students arriving after curfew will report with their ID Card to the Security Station. After logging in, the student(s) will then be escorted to their respective dorm and given entry. No persons will be given entry to the dorms after curfew who are not residents of the dorm of entry. Students within the dorms are not authorized to give other students late entry. Reports of late entry will be forwarded to the Dean of Students. Failure to comply with proper procedure will result in disciplinary action.

*Seniors who are in good standing with the univeristy have no curfew.

Grace Minutes

Grace times are as follows:

Freshmen	75 minutes per semester
Sophomores	90 minutes per semester
Juniors	105 minutes per semester
Seniors	120 minutes per semester

Exceeding grace time will result in the following fines:

1-20 minutes	$10
21-40 minutes	$15
41-60 minutes	$20
Over 60 minutes	$40 + automatic visit with the Dean of Students for further disciplinary action

Late Permission

If a student needs to be out of the Residence Hall after curfew, written permission needs to be received from the Dorm Pastor. Since attendance at Dorm Devotions is a required portion of chapel attendance, work release must be approved by the Residential Life office with a Chapel Release Form.

Working Students

If a student needs to be out of the Residence Hall after curfew due to employment, that student must file with the Dorm Pastor a "Work Card" indicating the place of employment and the hours scheduled for work. Any change in work hours/employment requires submitting a new work card.

Overnight Visit/Weekend Off-Campus

All Residence Hall students must sign out to stay off campus during a school term, even breaks and holidays. This can be done by filling out the overnight visit/weekend off-campus form found online in every student's MySAGU student portal. The online sign-out form, however, is not native to a smart phone. It must be completed on a computer. A residential address and name of the individual the student is staying with must be provided. Signing out to go camping or staying in a hotel (with members of the same sex only will be considered) must be approved by the Dean of Students. Signing out to a place of business (i.e. restaurant, coffee house, etc.) is not permissible.

In order to have a single person of the opposite sex in his/her home, the student must fill out the overnight visit/weekend off-campus form found online and provide contact information for the student(s) parents in order that the Dorm Pastor may follow up and contact the host parent. Students are not permitted to be out overnight in mixed company in private (or public without permission) settings (including, but not limited to campers, tents, homes, apartments, vehicles, hotel rooms, or residence room) without approval from the Dean of Students.

Single Student Visits in Residences of Opposite Sex

Single students are not permitted in the residences of single students of the opposite sex. Students who are found to have been in the residence of a member of the opposite sex may be terminated from enrollment at SAGU. This applies to all students whether they reside on or off campus. (See the Dean of Students for special permission to visit in the residence of single students of the opposite sex).

Students in Room of a Member of the Opposite Sex

Students who are found to have been in the room of a member of the opposite sex may be terminated from enrollment at SAGU. Permission may be obtained from the Dorm Pastor for special circumstances.

Room Guests

1. Guests who are not part of the specific Dorm community are expected to leave the Residence Hall at curfew unless the Dorm Pastor has received and approved a written request for them to stay in the Residence Hall.
2. If the overnight guest of an on-campus student is an off-campus student, family member, a personal friend from out of town, or an alumnus of SAGU, the student must obtain written approval from the Dorm Pastor for his/her guest(s). The guest(s) may stay a maximum limit of (3) nights per semester without charge. Student hosts are responsible for their guests' actions. Any actions deemed inappropriate by SAGU will result in loss of privileges by the student and the removal of guest from the premises. If the guest(s) stay longer than (3) nights, approval must be given and the student or guest must pay $15 per night to the Dorm Pastor. During the summer session all room guests pay the $15 overnight fee.
3. If the guest of an on-campus student is not approved by the Dorm Pastor, the student is charged for the nights the guest has stayed in the Residence Hall and the guest may be required to leave.

4. Dorm residents who desire to spend the night in another Residence Hall must receive clearance from the Dorm Pastor of the Residence they wish to stay the night in by 10:00 pm. Also, students must sign out of their own Residence Hall. Failure to gain permission may result in a fine.

Quiet Hours

Quiet hours are from 10:00 pm - 10:00 am in each of the Residence Halls and are to be respected in the immediate areas around the building itself. Any activity deemed to be a distraction to the enforcement of Quiet Hour could be moved or ceased by Residential Life. Therefore, the following guidelines will be enforced:

1. Students must learn to live in mutual respect. SAGU is an institution of higher learning and students should respect one another's need for study and appropriate sleep.
2. Stereos, TVs and musical instruments may be used but the noise level must not be heard outside the room during Quiet Hour. Drums are strictly prohibited from being played in the dorms.

Prohibited Items

Toasters, electric skillets, George Foreman tabletop grills, rice cookers, woks or any other cooking appliances are not permitted. Candles or any items that can produce fire or have an exposed heating element are not permitted. Pets (including fish) of any kind are not be permitted. Coffee makers will be allowed. Violation of this safety policy will result in the impoundment of the appliance, item or animal.

Firearms/ Fireworks Prohibited

All firearms, fireworks and unlawful weapons of any kind are strictly prohibited on campus and school sponsored events. Any items, including, but not limited to handguns, shotguns, rifles, knives, swords, daggers, katana, clubs, paintball guns, pellet and/or BB guns, archery equipment, homemade devices, and any other items deemed dangerous by the University are prohibited. If any prohibited item(s) are found, they will be confiscated by Campus Security. SAGU acknowledges that under Texas law, a student who holds a valid concealed handgun license may store a concealed firearm in a locked, privately owned motor vehicle parked on a street or driveway or in a SAGU parking lot.

Secure Doors, Windows, Alarms, Thermostats, & Electrical Panels

Unauthorized use of windows, exits and secured doors in non-emergency situations is not permitted. Setting off or tampering with security alarms, thermostats, and electrical panels is strictly forbidden. Talking, whistling, gesturing, or yelling out of windows is prohibited at all times, in all buildings. Students are not permitted to open lobby or hall doors for any individual to gain access after curfew. All students coming back to campus after curfew must check in with Campus Security. Those violating this guideline could be required to face consequences through the accountability process.

Telephone Use

Telephones are available for all rooms, upon request. A phone number is assigned to each phone. Phone features include room to room, campus, and local calling. All roommates are responsible for unreasonable wear and/or damage to the phone assigned to their room. Retail, off-the-shelf phones, will not work. For the latest information and assistance, please stop by the Information Technology offices located in the Davis Building or call Extension 4751.

Laundry

Washers and dryers are provided to students for use as part of student fees paid in relation to student housing during the Fall, Spring, and Summer semesters. Commuter students are not permitted to use laundry centers in resident halls without permission. Students using laundry in resident halls should provide fairness and stewardship to their fellow students in making sure to not extend the usage beyond the normal time to perform laundry and must use the name tags provided to them to identify the machines they are using. Clothing left in laundry rooms for over 24 hours will be confiscated by the RA. Laundry taken by someone other than the owner will be considered theft.

Dancing

In view of our primary goal of creating an atmosphere contributing to spiritual formation, the University does not sponsor dances/dancing except for pre-approved choreography within a supervised campus production. Modest dancing with non-suggestive movements or attire may be participated in at church, formal, cultural, family, and/or other approved off-campus celebratory events. The general guide is to represent a higher standard of respect for self, the University, and the Lord.

Searches

Room searches are seldom performed. If a serious need warrants it, Campus Security and the Dorm Pastor may search any or all rooms only with approval from the Dean of Students. If illegal drugs, alcohol or weapons are found in the dorm room Campus Security will search the occupant's vehicle. If the occupant cannot be notified, and/or is not present, the

Dorm Pastor shall be accompanied by two witnesses in addition to Campus Security personnel.

Dorm Meetings

All on-campus students are required to attend all announced meetings. The Dorm Pastor must approve any exception. Failure to attend may result in disciplinary action.

Illnesses

Any illness is to be reported to the Residence Assistant and/or the Dorm Pastor who will help give guidance to the student regarding care and/or referrals to local health care agencies. A list of suggested health care givers within the local area is provided by the Dorm Pastors, as well as, in the Residential Life office located on the first floor of Teeter Hall, which include, but are not limited to: Ten Clinic of Waxahachie, Expedian Urgent Care, Altus Emergency Center Waxahachie, and Baylor Scott and White, Waxahachie.

Checking In and Out of the Residence Halls

Rooms must be completely vacated and cleaned out by noon the day the Residence Halls close (see Calendar). The only exceptions will be students who contract to reside on campus for the summer. If rooms are not left clean and in good repair, the student's account may be fined up to $150 for cleaning and minor repairs. Anything left in the room becomes the property of SAGU and will be discarded. Failure to properly check out of the Residence Hall will result in additional restitution being assessed.

Summer Storage and Abandoned Possessions

Regrettably, due to space limitations, annual maintenance, and use of the University facilities by many outside groups, summer storage of student possessions is a service which cannot be offered. Student possessions left on campus during the summer will be disposed of within 72 hours from the time of dorm check-out. This includes bicycles left on bike racks.

Summer Housing

The University offers summer housing. The summer contract is available through the Residential Life office. This contract shares the pertinent information for an agreeable living arrangement for the summer. It also includes cost information.

Note the following procedures:

1. Obtain a contract from the Residential Life office.

2. Read in full and sign, then turn in to the Residential Life office.

3. When the countersigned document is returned to the student, the student is to pay the summer fee in advance at the cashier's window.

4. The cashier will validate on the student's contract that the fee has been paid.

5. The student will take the validation to the Residential Life office for room assignment.

Off-Campus Housing

The University's Board of Regents has an established criterion for its resident program. All undergraduate single students under 23 years of age taking seven (7) or more hours are required to live in the Residence Halls, unless approved for off-campus. Off-campus applications for the upcoming semester are only accepted during the scheduled reservation time. Approved off-campus applications must be renewed annually. Students that reside off-campus are required to abide by all of SAGU's guidelines contained in the Student Handbook. Senior students who qualify may be allowed to reside in the Regents Apartments. See the Housing Department in Teeter Hall for applications and qualification guidelines.

STUDENT ORGANIZATIONS AND GROUPS

ORGANIZATIONS AND GROUPS

SAGU considers organized student activities and programs to be an important component of the total development of a student. The University enjoys a variety of groups in its student life. Some groups are members of the Student Congress. Others function in a different context. All SAGU students (undergraduate, graduate, single, married, on/off campus) have the privilege to participate in any of these organizations, subject to the individual internal policies of each organization.

Residential Life (Res Life)

The Residential Life department is passionate about community involvement and builds its events calendar and activities based on the vision statement "Connecting Students to God and Others Through Community." Each of the 7 dorms host an event for the whole campus once a year (i.e. Teeter Coffee House, Collinstock) as well as their own events for just their dorm community (i.e. Bridges' Pancake Monday, Guynes Christmas Morning). The Residential Life department also hosts two major events for the campus: Make a Difference Day, which is a day of service to the city of Waxahachie, and Leadership Summit, which is an on-campus leadership conference for current and future student leaders.

Intramural Athletics

The intramural program at SAGU (also known as SAGU RecLife) is available to every student, staff member, faculty and administrator. Leagues and tournaments are offered throughout the fall and spring semesters. Some of the popular sports offered are flag football, basketball, ping pong, ultimate frisbee, sand volleyball, indoor volleyball, and indoor soccer. The SAGU RecLife office is located in the Garrison Wellness Center. The current Group Exercise schedule and the intramural sports calendar can be found at sagu.edu.

**Students are reminded that SAGU does not promote, support, or encourage student involvement in contact sports with the sole exception of the Varsity Football program. The University assumes NO LIABILITY for student injuries, which result from engaging in any sports. Specifically, students are warned against involvement in pickup games of tackle football due to the high number of injuries sustained from this activity.

Varsity Athletics

The primary purpose of athletics at SAGU is to offer a chance for the student to coordinate physical effort, self-discipline, and Christian testimony in the arena of sports. Team cooperation, development of a sense of fair play, and ministry outreach are important products of this program. Athletic teams at SAGU call themselves "The Lions" and their colors are purple and gold. SAGU is a member of the National Association Intercollegiate Athletics (NAIA), and the National Christian College Athletic Association (NCCAA). The Lions are members of the Sooner Athletic Conference.

Student Congress

This group of student representatives endeavors to make SAGU a better University by promoting Christian fellowship and cooperation among students and faculty. There are four purposes of Student Congress: 1) spiritual growth, 2) scholastic achievement, 3) social connection, and 4) school pride. Student participation gives understanding and develops capacities for leadership in such areas as current social, economic, political, cultural, or religious problems and issues.

SAGU encourages students to participate in a process that directly influences decision-making. Annually, executive officers of Student Congress are appointed to standing committees of the University as representatives of the student body. These appointments are ratified by the Administration and published in the Institutional Policy Manual. Representative students are also encouraged toward full involvement in Student Congress and all of its subsidiary organizations, as well as Southwestern Missions Association, and the Alumni Association for the purposes of assisting SAGU to effectively achieve its published missions.

Board of Representatives

A Board consisting of three elected students of each classification that exists to represent the student body and communicate between the student body and the Administration.

Activities Board

The Activities Board plans various Student Congress sponsored events each semester for the entire student body. The activities include Battle of the Dorms, Homecoming, Spring Social, Valentine's Banquet, and Class Night.

Student Congress Organizations

These student organizations have been approved by Student Congress and work to promote unity amongst the SAGU population. Note below the review of Student Congress organizations. Find a place to get involved.

Acts 2:42
An organization programmed to provide appropriate socialization among married students, parents, and single parents.

Best Buddies
Best Buddies purpose is to partner with local organizations serving individuals with disabilities to facilitate meaningful friendships.

Christians United for Israel (CUFI)
The sole purpose of CUFI is to distribute the knowledge and awareness of Israel. The purpose of CUFI meetings is to discuss Israel topics and presentations.

Fellowship of Christian Athletes (FCA)
FCA is an organization comprised of athletes and coaches who meet twice a month for fellowship and to encourage spiritual growth with an emphasis of how sports can be used in ministry._

American Marketing Association (AMA)
Our purpose is the see the students of SAGU learn the importance of marketing and have opportunities to build connections with business professionals in the marketing field.

Gold Jackets
Gold Jackets is an all-woman organization. Our focus is serving our campus community and our local community of Waxahachie by volunteering with organizations. We pride ourselves on scholastic achievement, service, and being an example of Christian character and dignity in all its phases, thoughts, deeds and appearance.

Lion's Roar
This club stimulates school spirit and involvement in all athletic activities. This is an open member club and membership includes a free Lion's Roar t-shirt.

Multi-Ethnic Student Association (MESA)
Multi-Ethnic Student Association is a unified body of believers that seeks to give recognition to the various ethnic groups and cultures that are represented on our campus. They learn appreciation for the many facets of diversity within the Body of Christ while incorporation unity to advance the Kingdom of God.

Men of Integrity
This service organization consists of male students who are committed to serve the University and the community. Men of Integrity hosts several meetings throughout the school year, as well as, several large events.

Royal Family Kids Camp (RFKC)
Royal Family Kids Camp's vision is that every foster child, ages 6 to 12, experiences a life-changing camp, club, and mentor. Their mission is to create life changing moments for children of abuse. Their purpose is to mobilize the faith community to confront child abuse. Their strategy is to launch and sustain camps, clubs, and mentors. Their values are to treat people royally, keep moving forward, and make moments matter.

The History Society
The History Society is an organization that promotes the study of history; provides opportunities for historical tours and projects; encourages fellowship among individuals interested in history through seminars.

Veterans of SAGU
This organization provides an opportunity for Veterans attending SAGU to connect with and support one another.

Women of Ministry
Women of Ministry is an organization that educates about the biblical position of women, encourages each woman's individual call, empowers women to reach their full potential for successful ministry in all walks of life and enables them to be the future women leaders within the Church.

Student Alumni Assocation (SAA)
The purpose of the SAA is to provide students with unique opportunities for Engagement, Leadership, Mentorship, Guidance and Connection to SAGU alumni in diverse fields.

Worship on a Hill
Worship on a Hill is an organization that seeks to provide a place for students to engage in worship and discussion as they grow in their spiritual life while providing opportunity for student leadership.

Policies Governing Student Organizations

Student Congress (comprised of the Board of Representatives, Activities Board, and officially recognized Student Organizations) is led by a president and four other executive officers elected annually by SAGU students from among their peers. SAGU students may make recommendations through the Student Congress to the President's Cabinet regarding matters of student concern. A member of Student Congress should be enrolled in full-time semester hours.

All board and organizational members are expected to fully participate in the program of the Student Congress. These members have a marvelous responsibility to share in the leadership of the campus. They are expected to faithfully attend Student Congress meetings, in-service training sessions each semester, and all Student Congress sponsored activities.

Students who represent the school in extracurricular activities are required to be exemplary in the following areas:

1. Spirituality
2. Academics (a cumulative grade point average of 2.0; specific groups may have a higher standard)
3. Ability
4. Adaptability
5. Pleasing personality

Establishing New Organizations

Any special interest group of university students meeting as a group at times other than that of an officially scheduled credit class shall be adjudged a "Student Organization." All groups meeting this standard, which are not otherwise classified as part of a SAGU program, are expected to organize officially under the auspices of the University.

Any group who desires to form a new student organization needs to contact the Student Congress Executive Director of Student Organizations for the formation procedure.

Membership Rules

1. Qualifications for membership in each Student Congress organization are outlined in the approved constitution of each group. This material is on file in the Student Congress office. Qualifications for participation in Student Congress organizations may be obtained through the officers or sponsors of each respective group.
2. Membership in each organization may be based upon scholarship, character, achievements, and other qualities of attainment in the field of specialization; congeniality may also be considered in the selection of members thereto.

Southwestern Missions Association (SMA)

The purpose of SMA is to extend the Gospel of the Kingdom of God at home and abroad by instilling a passion for Missions in the heart of every member of the SAGU campus family and to mobilize them into prayer, giving and involvement in the Great Commission. SMA's activities include coordinating Missions Chapels and Conventions, campus-wide prayer meetings, local outreaches and mission trips around the world.

Prayer Ministries

The heart of SAGU has always been selfless prayer and intercession for the nations. This tradition is alive and well today and can be seen in the vibrant SMA prayer activities across campus. Students, staff and faculty are encouraged to participate in the following student-led prayer ministries of the campus. All prayer meetings are conducted in the Jeter World Prayer room on the second floor of the Sheaffer Center (except Endurance Prayer).

Jumaa Prayer - The Jumaa Prayer fellowship is a dedicated team of intercessors that meet together on Fridays from 12:00-1:00 pm to fast and pray for the Muslim community to come to know Christ.

Endurance Prayer - (This ministry is closed due to the sensitivity of the ministry and level of commitment. The number of participants in the ministry is limited) - A ministry focused on the needs of SAGU athletes. Prayer occurs at games and other scheduled times .

Unity Prayer - The Unity prayer meeting is held every other Thursday from 8:00-9:00 pm. This weekly prayer ministry focuses on needs and issues in the United States.

Unspoken Prayer (This ministry is closed due to the sensitivity of the ministry and level of commitment. The number of participants in the ministry is limited) - A prayer ministry team, meeting every Tuesday from 6:00-7:00 pm that focuses on the needs shared by the SAGU community.

World Prayer - The World Prayer meeting is held every Monday from 7:00-8:00 pm. Students pray for the needs of the world.

Community Outreach
This group of student-led ministries reach out to the Waxahachie and greater Dallas/Fort Worth community in evangelism and service. Involvement by students is voluntary and open to all students. Participation is usually on a weekly basis, but may include special events.

Common Ground - An after-school program for children in Waxahachie.

Prayer for Freedom (Female) - A ministry to at-risk girls in Dallas.

Prayer for Freedom (Male) - A ministry to at-risk boys in Dallas.

Bridges Safe House - A ministry that specializes in helping women transition into working a job and finding a home for themselves. (Cedar Hill, TX)

Hope Mansion - A safe house ministry for pregnant women and new mothers. (Cedar Hill, TX)

Arms of Refuge - A ministry to reach refugees in the Dallas/Ft. Worth area.

Isaiah 61 (Male) - A ministry giving students the opportunity to disciple current inmates. (Dallas, TX)

Isaiah 61 (Female) - This ministry gives students the opportunity to participate in helping mothers in a recovery program, as well as serving in the child care program with the organization. (Dallas, TX)

Fun Fusion - An evangelistic outreach ministering to children in Dallas.

Rooted - An opportunity for students to be mentored in church planning and to serve in area church plants.

Street Hope - A weekly outreach to the homeless of downtown Dallas.

Mission Trips
SAGU is committed to fulfilling the Great Commission and this is evident through student-led domestic and international missions trips.

Team Leaders and Assistant Team Leaders are appointed during the first half of the Fall Semester to recruit and lead teams to various nations of the world over the Summer Break. Trips are open to all SAGU students. For more information, contact the SMA office or at SMAOfficer@sagu.edu.

Music Groups

Ministry Teams
The following groups travel and represent the university in various settings:

SAGU Worship
A dynamic musical ensemble consisting of vocals and band chosen by audition only at the beginning of each semester. Along with special presentations in chapel they will minister in churches, conferences, district councils, retreats, etc. throughout our region as they represent SAGU.

Harvesters
The Harvesters is a four-part harmony, Gospel quartet representing SAGU and the Advancement Office. They travel all around the United States, representing the University to its alumni and friends.

Honor Societies

Music Teachers National Association (MTNA)
SAGU Collegiate Chapter of MTNA provides educational, musical, social and professional experiences that augment the student's formal course of study, acquaints students with professional opportunities and career options in the field of music, and develops professional leadership skills.

Kappa Delta Pi Honor Society
Kappa Delta Pi, international Honor Society in Education, was founded in 1911 to foster excellence in education and promote fellowship among those dedicated to teaching. Pioneering from its beginning by including women as well as men, Kappa Delta Pi grew from a local chapter to the international organization it is today, comprising 582 chapters and more than 45,000 members. The Society endeavors to maintain a high degree of fellowship among its members, promote professional growth, and honor achievement in educational work. The SAGU Greek Chapter of KDP, Alpha Epsilon Tau, was chartered on February 28, 2010 with twenty-seven members.

Phi Alpha Honor Society
Phi Alpha is a national honor society providing a closer bond among students of social work and promoting humanitarian goals and ideals. Phi Alpha fosters high standards of eduation for social workers and invites into membership those who have attained excellence in scholarship and achievement in social work.

Phi Alpha Theta Honor Society
Phi Alpha Theta is a professional society with a mission to promote the study of history through the encouragement of research, good teaching, publication, and the exchange of learning and ideas among historians. SAGU's first induction was 2001. The chapter seeks to bring students, teachers, and writers of history together for intellectual and social exchanges, which promote and assist historical research and publication by its members.

Pi Kappa Lambda Honor Society
The Society of Pi Kappa Lambda is established to provide an organization dedicated to the furtherance of music in education and education in music in colleges, universities, and other institutions of higher learning which offer music degree programs in one or more fields. This objective is to be achieved through selection and recognition of those juniors, seniors, and graduate students who have demonstrated superior achievement in a program of instruction offered by the institution in which the chapter is established.

Psi Chi Honor Society
Psi Chi is the National Honor Society in Psychology, founded in 1929 for the purpose of encouraging, stimulating, and maintaining excellence in scholarship and advancing the science of psychology. The SAGU chapter was established in 2000. Membership is open to graduate and undergraduate men and women who are making the study of psychology one of their major interests and who meet at least the minimum standards of academic excellence required of Psi Chi membership.

Sigma Iota Epsilon
Sigma Iota Epsilon is the internationally recognized honorary and professional management fraternity of the Academy of Management. The goals of Sigma Iota Epsilon are to stimulate scholarship in management, to gain recognition of the contribution and value of scholastic achievement in the management discipline, and to promote cooperation between the academic and practical aspects of management. Faculty members of the Business Department extend honorary membership to business majors taking college courses related to management in any of several business specializations. The SAGU chapter of SIE, Alpha Nu, was chartered September of 2011.

Theta Alpha Kappa Honor Society
Theta Alpha Kappa is the only national honor society for religious studies and theology. It has local chapters at colleges, universities, and seminaries across the nation honoring undergraduate and graduate students of academic excellence. In addition, TAK also recognizes faculty who serve their institutions with distinction in these fields. TAK was established at SAGU in 2009.

LIONS GUIDE

PHONE LIST

SAGU	
Student Development	ext. 4802
Residential Life	ext. 4748
Chapel Worship	ext. 4680
Registrar	ext. 4640
Business Office	ext. 4606
Academic Office	ext. 4616
Student Counseling	ext. 4721
Career Development	ext. 4797
Financial Aid	ext. 4730
Student Billing	ext. 4645
Student Congress	ext. 4800
Library	ext. 4761
Campus Security	ext. 5400

Area Schools	Phone
Advantage Academy	972/937-9851
Waxahachie Ind School Dist.	972/923-4631
Life School of Red Oak	469/552-9200
Waxahachie ISD	
Dunaway	972/923-4646
Marvin	972/923-4670
Northside	972/923-4610
Shackleford	972/923-4666
Wedgeworth	972/923-4640
Waxahachie Challenge Academy	972/923-4695
Finley Jr. High (6th - 8th grades)	972/923-4680
Howard Jr. High (6th - 8th grades)	972/923-4771
Waxahachie 9th Grade Academy	972/923-4780
Waxahachie High School	972/923-4600
Global High School	972/923-4761
Waxahachie High School of Choice	972/923-4758

Residence Hall Lobby Phone	
Bridges	ext. 6100
Collins	ext. 6119
Guynes	ext. 7902
Kendrick	ext. 7600
Teeter	ext. 7800

Other Useful Numbers	
Auto Registration	972/825-5155
Baylor Scott & White Medical Center	469/843-4000
Chamber of Commerce	972/937-2390
City Hall	469/309-4000
Waxahachie Fire Department	469/309-4200
Police Emergency	911 or 972/937-9940
Police Non-Emergency	469/309-4400
Sims Public Library	972/937-2671

Local Assemblies of God Churches

Bethesda Asamblea De Dios, 2848 Brown St., Waxahachie, TX 75165 — 972/937-9000
https://www.facebook.com/bethesda.ag/

Freedom Fellowship, 507 US Hwy 77, #1300, Waxahachie, TX 75165 — 972/923-1719
www.Freedomonline.com

First Assembly Waxahachie, 701 W 287 Bypass, Waxahachie, TX 75165 — 972/937-4692
www.firstassemblywaxahachie.org

The Oaks Fellowship 777 S. I-35E, Red Oak, TX 75154 — 214/376-8208
www.Oaks.church

South Park A/G 800 S. Rogers St., Waxahachie, TX 75165 — 972/937-4531
facebook.com/SouthParkAGchurch/

University A/G, 221 Solon Rd., Waxahachie, TX 75165 — 972/937-7810
www.ucag.org

Life Church, 620 US 67 Frontage Rd., Midlothian, TX 76065 — 469/537-8651
www.lifeunusual.com

Trinity Church Waxahachie, 515 E. Marvin Ave., Waxahachie, TX 75165 — 972/923-9470
www.trinitychurch.org/event/trinity-church-waxahachie/

SOUTHWESTERN MISSIONS ASSOCIATION (SMA)

As a student of SAGU, you are already a part of SMA. It is up to you to choose how you will engage in reaching our communities and the world.

SMA Core Values:

- Forming Meaningful Relationships
- Effectively Meeting Needs of our Communities and the World
- Personal Growth & Development
- Experiencing Life with Passion
- Influencing People for Christ
- Developing Gifted Leadership

These Core Values are Expressed:

1. Through prayer - there are many opportunities each week such as:
   - World Prayer - held every Monday from 7:00-8:00 pm. We pray for the needs of the world. Interesting guests and vital information make the hour pass quickly.
   - Unity Prayer - held every Thursday from 8:00-9:00 pm. This weekly prayer ministry focuses on needs and issues in the United States.
   - Jumaa Prayer - meets Fridays from 12:00-1:00 pm to fast and pray for the Muslim community to come to know Christ.
2. Through Community Outreach: (see descriptions of these outreaches on SMA Student Organization pages)
   - Common Ground
   - Prayer for Freedom (female)
   - Prayer for Freedom (male)
   - Bridges Safe House
   - Hope Mansion
   - Arms of Refuge
   - Fun Fusion
   - Rooted
   - Street Hope
3. Through Student-led Domestic and International Missions Trips:
   - Diverse in ministry and location, a number of missions teams are sent out each summer. They involve everything from street evangelism and children's ministry to water projects and teaching English.
   - These trips are student led and include leadership development and mentoring with experienced intercultural workers. While these trips are self-funded, fundraising is organized and God miraculously provides.
   - Team Leader and trip participant sign ups will take place in the Fall Semester.
4. Through giving:
   - All SAGU students are invited each semester to take part in giving to meaningful US and foreign projects. Expressing faith through giving is fundamental to Christianity. There is a place for you to reach your potential while reaching the world!

The SMA office is always open to guests. For ministry information, please stop by our offices on the second floor of the Sheaffer Center, or email us at smaoffice@sagu.edu. Follow SMA on Facebook, Twitter, Instagram@SAGU_SMA.

PHIPPS CAREER CENTER *- Located in the Barnes Student Center*

Helping students and alumni choose, prepare for, and attain rewarding careers that bring Kingdom impact.

Resources include:

- Career seminars and workshops
- Graduate school information
- Hire-a-Lion Database, powered by Handshake, for career resources and opportunities
- MyPlan Assessment

Employment Opportunities

Full-time, part-time, internships, and summer job listings are available through the Career Development office. Log onto your Handshake account to view opportunities. If you need assistance setting up your account, contact careerdevelopment@sagu.edu.

Career Counseling

- Résumé Assistance
- Interest Testing and Assessment
- Career and Occupational information

Special Events

- C2G: Countdown to Graduation
- Business Expo
- Church Expo
- Dress for Success
- Etiquette Training
- Mock Interviews
- Teacher Job Fair
- Internship Fair
- Résumé Clinics
- Additional seminars and recruitment opportunities

Beverly Robinson, Director
1200 Sycamore St., Waxahachie, TX 75165
Phone: 972.825.4797
Fax: 972.923.8145 • Email: careerdevelopment@sagu.edu
Web Page: www.sagu.edu/careerdevelopment
"It's Not Just a Job, It's Ministry Worldwide"

STUDENT COUNSELING SERVICES

SAGU's Counseling Services office was established in order to assist the growing needs of the University and continues to be a source of valuable counsel to the campus family. Compassionate, confidential and expert help is available. Counseling services are free to the students, faculty and staff of SAGU. The Counseling Center is located on the first floor of Bridges Dorm. For additional information go to www.sagu.edu/services/counseling-services.

Any of These Sound Familiar?

ANGER. CRISIS SITUATIONS. DAMAGED EMOTIONS. DEPRESSION. EATING DISORDERS. FEARS. GRIEVING. HARMFUL BEHAVIORS. HOPELESSNESS. PERSONALITY DYSFUNCTION. PRE-MARITAL AND MARITAL COUNSELING. RELATIONSHIP ISSUES. SELF-ESTEEM. SPIRITUAL PROBLEMS. STRESSED OUT. STRUGGLING WITH THE PAIN OF ABUSE. SUICIDAL THOUGHTS. Want to join a support group?

Counseling Services include:

- Free Engagement, Marriage and Relationship Seminars
- Personal/Individual Counseling

- Premarital/Marriage Counseling
- Taylor-Johnson Temperament Analysis
- Training Opportunities
- Weekly Support Group
- On-line students may receive confidential counseling by phone

Special Events:

- Screening education majors for program approval
- Seminars: two seminars are offered each semester related to topics of student preference
- Therapy Groups are offered each semester. Contact the Counseling Center office at 972.825.4721 for details about the group focus for the current semester.
- See the Counseling Center web page www.sagu.edu/services/counseling-services for 2019-2020 calendar event dates

REGISTRAR'S OFFICE

The Registrar's office is located in the Davis Building. The office deals with a variety of issues that are important to the daily function of the student.

FORMS (Forms and Process Starts)

- Add or Drop a Class
- Advance Credit (AP, CLEP, Departmental Exam)
- Change of Address
- Change of Major
- Substitute or Waiver of a Course
- Graduation Application
- Withdraw from School

Information Packets and Materials

- Registration & Course Selection
- Degree Plans are housed and maintained (transfer credit)
- For Athletic Eligibility, see the Coach first and then academic qualifications are done in the Registrar's office.
- Final Grades are available online through the student portal at the following web address: https://ecams.sagu.edu/estudent/login.asp.
- Questions about specific assignment grades are handled by the Faculty.
- Graduation Application is to be filed by the end of late registration the semester that you plan to graduate. Specific requirements are found in the Academic Information section of the Academic Catalog.
- Transcript Requests are available at www.getmytranscript.com.

**Visit us online at www.sagu.edu/registrar.*

STUDENT CONGRESS OF SAGU

Offices are located in Barnes Student Center.

Our Purpose: Student Congress of SAGU was established in order to maintain good relationships among the students, the Administration, and the faculty; to coordinate student activities; to ensure and promote the rights and privileges of student expression and individual freedom. Our four primary purposes are school pride, academic excellence, social connections, and spiritual gorwth.

You can get involved in Student Congress through:

- Board of Representatives
- Activities Board

- Gold Jackets
- Men of Integrity
- Women of Ministry
- And many more student organizations!

You can also run for office or be a Student Congress member!

Hope to see you at the following events hosted by Student Congress:

- Homecoming
- Class Night
- Battle of the Dorms
- Spring Social
- Freshman Connection
- All School Valentine's Banquet
- And many more!

"MAKING A DIFFERENCE FOR YOU.....WITH YOU"

FINANCIAL AID OFFICE

Located in the Davis Building

Hours of Operation

Monday - Friday 8:00 am - 12:00 pm & 1:00 pm - 5:00 pm
Phone: 972.825.4730 Fax: 972.923.8143
Email: financialaid@sagu.edu

Information Available

- Financial Aid Packets
- Scholarship Information/Applications
- Tuition Grant Application
- Work Study Information
- Student/Parent/Private Loan Applications

Helpful Hints

- Check your SAGU mailbox and student email for important notes.
- Announcements will be made in chapel regarding scholarship opportunities and important deadlines!
- Pay attention to deadlines!

Semester	Apply By	Have a Complete & Accurate File By
Fall	May 1	July 1
Spring	September 1	October 15
Summer	February 2	March 15

BUSINESS AND FINANCE OFFICES

Offices that are located in the Administration Building on the 4th floor:

- Accounting/Accounts Payable
- Business & Finance

Offices that are located in the Davis Building:

- Student Billing
- Business Services
- Copy Center
- Human Resources/Payroll

Office Hours

Fall/Spring Semester Hours:
Monday-Friday: 8:00 am-5:00 pm (closed for lunch from noon to 1:00 pm)

Summer Hours
Monday-Friday: 8:00 am - 5:00 pm (closed for lunch from noon to 1:00 pm)

For important campus dates and events, visit

sagu.edu/calendar