

Southwestern Assemblies of God University

Financial Aid Office
1200 Sycamore Street
Waxahachie, TX 75165
(972) 825-4730
Fax: (972) 923-8143

2008-2009 Verification Worksheet

Your application was selected for review in a process called "Verification." In this process, your school will be comparing information from your application with signed copies of your (and your spouse's, if you are married) 2007 Federal tax forms, or with W-2 forms or other financial documents.

Complete this verification form and submit it to your financial aid administrator as soon as possible, so that your financial aid won't be delayed.

What you should do

- 1. Collect your (and your spouse's) financial documents (signed Federal income tax forms, W-2 forms, etc.).
2. Talk to your financial aid administrator if you have questions about completing this worksheet.
3. Fill in and sign the worksheet.
4. Take (or mail) the completed worksheet, tax forms, and any other documents your school needs to your financial aid administrator.
5. Your financial aid administrator will compare information on the documents. You may need to make corrections on your SAR and send it back to the application processor.

Your school must review the requested information, under the financial aid program rules (34 CFR, Part 668)

B. Student Information

Form with fields for Last Name, First Name, M.I., Social Security Number, Address, Date of Birth, City, State, ZIP code, and Phone number.

B. Family Information

- List the people in your household, include:
- yourself, and your spouse if you have one, and
- your children, if your will provide more than half of their support from July 1, 2008 through June 30, 2009, and
- other people if they now live with you, and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2008 through June 30, 2009.

Write the names of all household members. Also write in the name of the college for any household member, excluding your parent(s), who will be attending college at least half-time between July 1, 2008 and June 30, 2009, and will be enrolled in a degree, diploma, or certificate program.

Table with 4 columns: Full Name, Age, Relationship, College. Includes an example row for Martha Jones.

**C. Student's Tax Forms and Income Information (all applicants)****Independent**

1. Check one box only. Tax returns include the 2007 IRS Form 1040, 1040A, 1040EZ, TeleFile Tax Record, a tax return from Puerto Rico or a foreign income tax return. If you did not keep a copy of the tax return, request a copy from your tax preparer or a copy of an Internal Revenue Service form that lists tax account information.

- Check and attach **signed** tax return.
- Check and complete: **signed** tax return will be submitted to the school by \_\_\_\_\_ (date).
- Check if you will not file and are not required to file a 2007 U.S. Income Tax Return.

2. Funds received for child support and other untaxed income in 2007. (Use Yearly, not monthly amounts.)

Sources of Untaxed Income	2007 Yearly Amount	Sources of Untaxed Income	2007 Yearly Amount
a. Child Support	\$	e. Welfare (including TANF)	\$
b. Social Security (non-taxed)	\$	f.	\$
c. Minister's Housing Allowance	\$	g.	\$
d. Amounts reported on W-2 form in Boxes 12a through 12 d, codes D,E,F,G,H and S.			\$

3. If you did not file and are not required to file a 2007 Federal income tax return, list below your employer(s) and any income received in 2007 (use the W-2 form or other earnings statements if available).

Sources	2007 Yearly Amount
	\$
	\$
	\$

**D. Spouse's Tax Forms and Income Information (if student is married)**

1. Check one box only. Tax returns include the 2007 IRS Form 1040, 1040A, 1040EZ, TeleFile Tax Record, a tax return from Puerto Rico or a foreign income tax return. If your spouse did not keep a copy of the tax return, request a copy from the tax preparer or a copy of an Internal Revenue Service form that lists tax account information.

- Check if you and your spouse did or will file a joint return.
- Check and attach **signed** tax return if your spouse filed a separate return.
- Check and complete: **signed** tax return will be submitted to the school by \_\_\_\_\_ (date).
- Check if your spouse will not file and is not required to file a 2007 U.S. Income Tax Return.

2. Funds received for child support and other untaxed income in 2007. (Use Yearly, not monthly amounts.)

Sources of Untaxed Income	2007 Yearly Amount	Sources of Untaxed Income	2007 Yearly Amount
a. Child Support	\$	e. Welfare (including TANF)	\$
b. Social Security (non-taxed)	\$	f.	\$
c. Minister's Housing Allowance	\$	g.	\$
d. Amounts reported on W-2 form in Boxes 12a through 12d, codes D,E,F,G,H and S.			\$

3. If your spouse did not file and is not required to file a 2007 Federal income tax return, list below your spouse's employer(s) and any income received in 2007 (use the W-2 form or other earnings statements if available).

Sources	2007 Yearly Amounts
	\$
	\$
	\$

**E. Sign this Worksheet**

By signing this worksheet, I (we) certify that all the information reported on it is complete and correct. If married, spouse's signature is optional.

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

\_\_\_\_\_  
Student Date

\_\_\_\_\_  
Spouse Date

**Do not mail this worksheet to the Department of Education. Take it to your Financial Aid Administrator at your school. Don't forget to sign your tax forms.**