



STUDENT COMPLAINT FORM

This form is to be completed by the person filing the complaint, if dissatisfied after completing the informal process. This form initiates the formal complaint procedure as outlined in the Southwestern Assemblies of God [Student Handbook](#). Once you have completed this form, please return it to the office of the Vice President for Student Development located in the Barnes Student Center. It can also be emailed to studentdevelopment@sagu.edu, or mailed to VP Student Development, 1200 Sycamore, Waxahachie, TX 75165.

Name: _____	Telephone: _____
Address: _____	City: _____
State: _____	Zip: _____

Please use the space below to describe what happened, why you are dissatisfied with the informal problem resolution effort, and how you would like the problem formally resolved. You may use the back of this form or a separate piece of paper. Use as much detail as necessary (dates, names, etc.) and attach any documents that will help us understand the issues.

southwestern

A S S E M B L I E S
O F G O D university

Signature of Student: _____ Date: _____